

Reference No: SOB(PWD)2-3/CP/2025-26

BID SOLICITATION DOCUMENTS

FOR

**PROCUREMENT OF CONTRACEPTIVES FOR
POPULATION WELFARE DEPARTMENT, KHYBER PAKHTUNKHWA**
Selection and Rate Contracting (Contract Framework Agreement) of Contraceptives items

**Oral Contraceptives (COC, POP & ECP), Injectable Contraceptives (DMPA 03 Months),
Male Latex Condoms, Intra Uterine Contraceptive Devices (IUCD), Implants (Single & Double
Rod) and Disposable Auto-Disable Syringes for Injectable Contraceptives**

National Competitive Bidding

2026-27



**GOVERNMENT OF KHYBER PAKHTUNKHWA
POPULATION WELFARE DEPARTMENT
02nd Floor, Abdul Wali Khan Multiplex, Civil secretariat, Peshawar**

Table of Contents

Description	Page No.
PART ONE	
SECTION I. Instructions to Bidders	1-11
SECTION II. General Condition Of Contracts	12-19
PART TWO (PROCUREMENT SPECIFIC PROVISIONS)	20
Invitation for Bids (IFB)	21
Bid Data Sheet (BDS)	22-23
Special Conditions of Contract (SCC)	24-29
Schedule of Requirements	30
Technical Specifications	31-32
Technical Evaluation Forms Sample Forms	33-40
Financial Evaluation and Scoring System for Bids	41
Sample Forms	42-60

Part One - Section I
Instructions to Bidders

Table of Clauses

S.No	Description
A.	Introduction
1.	Source of Funds
2.	Eligible Bidders
3.	Eligible Goods and Service
4.	Cost of Bidding
B.	The Bidding Document
5.	Content of Bidding Documents
6.	Clarification of Bidding Documents
7.	Amendment of Bidding Documents
C.	Preparation of Bids
8.	Language of Bid
9.	Documents Comprising the Bid
10.	Bid Form
11.	Bid Prices
12.	Bid Currencies
13.	Documents Establishing Bidder's Eligibility and Qualification
14.	Documents Establishing Goods' Eligibility and Conformity to Bidding Documents
15.	Bid Security
16.	Period of Validity of bids
17.	Format and Signing of Bid
D.	Submission of Bids
18.	Sealing and Marking of bids
19.	Deadline for Submission of bids
20.	Late bids
21.	Modification and Withdrawal of Bids
E.	Opening and Evaluation of Bids
22.	Opening of Bids by the Procuring Agency
23.	Clarification of Bids
24.	Preliminary Examination
25.	Evaluation and Comparison of Bids
26.	Contacting the Procuring Agency
F.	Award of Contract
27.	Post-Qualification
28.	Award Criteria
29.	Procuring Agency's Right To Vary Quantities At Time Of Award
30.	Procuring Agency's Right To Accept Any Bid And To Reject Any Or All Bids
31.	Notification of Award
32.	Signing of Contract
33.	Performance Security
34.	Corrupt Or Fraudulent Practices
35.	Integrity Pact

Instructions to Bidders

A. Introduction

1. Source of Funds

- 1.1 The Procuring agency has received/applied for loan/grant/federal/provincial/local government funds from the source(s) indicated in the bidding data in various currencies towards the cost of the project /schemes specified in the bidding data and it is intended that part of the proceeds of this loan/grant/funds/ will be applied to eligible payments under the contract for which these bidding documents are issued.
- 1.2 The funds referred to above in addition shall be “Public Fund” which according to 2 (I) of KPP Rules 2014 means (i) Provincial Consolidated Fund; (ii) foreign assistance; (iii) all moneys standing in the Public Account; and (iv) Funds of enterprises wholly or partly owned or managed or controlled by Government.
- 1.3 Payment by the Fund will be made only at the request of the Procuring agency and upon approval by the Government of Khyber Pakhtunkhwa., and in case of a project will be subject in all respect to the terms and conditions of the agreement. The Project Agreement prohibits a withdrawal from the allocated fund account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of the Federal Government/ Khyber Pakhtunkhwa Government, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than the Procuring agency shall derive any rights from the Project Agreement or have any claim to the allocated fund proceeds.

2. Eligible Bidders

- 2.1 This Invitation for Bids is open to all suppliers from eligible source as defined in the KPP Rules, 2014 and its Bidding Documents except as provided hereinafter.
- 2.2 Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring agency to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation for Bids.
- 2.3 Government-owned enterprises in the Province of Khyber Pakhtunkhwa may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government of Khyber Pakhtunkhwa.
- 2.4 Bidders shall not be eligible to bid if they are under a declaration of ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.

3. Eligible Goods and Services

- 3.1 All goods and related services to be supplied under the contract shall have their origin in eligible source countries of the world with whom the Islamic Republic of Pakistan has commercial relations and its Bidding Documents and all expenditures made under the contract will be limited to such goods and services.
- 3.2 For purposes of this clause, “origin” means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of goods and services is distinct from the nationality of the Bidder.

4. Cost of Bidding

- 4.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring agency named in the Bid Data Sheet, hereinafter

referred to as “the Procuring agency,” will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. The Bidding Documents

- 5. Content of Bidding Documents**
- 5.1 The bidding documents include:
- a) Instructions to Bidders (ITB)
 - b) Bid Data Sheet
 - c) General Conditions of Contract (GCC)
 - d) Special Conditions of Contract (SCC)
 - e) Schedule of Requirements
 - f) Technical Specifications
 - g) Bid Form and Price Schedules
 - h) Bid Security Form
 - i) Contract Form
 - j) Performance Security Form
 - k) Manufacturer’s Authorization Form
- 5.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder’s risk and may result in the rejection of its bid.
- 6. Clarification of Bidding Documents**
- 6.1 A interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Bidding Procuring agency will respond in writing to any request for Documents clarification of the bidding documents which it receives no later than three working days prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Procuring agency’s response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.
- 7. Amendment of Bidding Documents**
- 7.1 At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by a interested Bidder, may modify the bidding documents by amendment.
- 7.2 All interested bidders that have received the bidding documents will be notified of the amendment in writing, and will be binding on them.
- 7.3 In order to allow interested bidders reasonable time in which to take the amendment into account in preparing their bids, the Procuring agency, at its discretion, may extend the deadline for the submission of bids.

C. Preparation of Bids

- 8. Language of Bid**
- 8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the Bid Data Sheet, in which case, for purposes of interpretation of the Bid, the translation shall govern.
- 9. Documents Comprising the Bid**
- 9.1 The bid prepared by the Bidder shall comprise the following components:
- a) a Bid Form and a Price Schedule completed in accordance with ITB Clauses 10, 11, and 12
 - b) documentary evidence established in accordance with ITB Clause 13 that the Bidder is eligible to bid and is qualified to perform the contract if its bid is accepted;
 - c) documentary evidence established in accordance with ITB Clause 14 that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and

d) bid security furnished in accordance with ITB Clause 15.

- 10. Bid Form** 10.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule furnished in the bidding documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.
- 11. Bid Prices** 11.1 The Bidder shall indicate on the appropriate Price Schedule the unit prices (where applicable) and total bid price of the goods it proposes to supply under the contract.
- 11.2 Prices indicated on the Price Schedule shall be delivered duty paid (DDP) prices. The price of other (incidental) services, if any, listed in the Bid Data Sheet will be entered separately.
- 11.3 The Bidder's separation of price components in accordance with ITB Clause 11.2 above will be solely for the purpose of facilitating the comparison of bids by the Procuring agency and will not in any way limit the Procuring agency's right to contract on any of the terms offered.
- 11.4 Prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation on any account, unless otherwise specified in the Bid Data Sheet. A bid submitted with an adjustable price quotation will be treated as nonresponsive and will be rejected, pursuant to ITB Clause 24. If, however, in accordance with the Bid Data Sheet, prices quoted by the Bidder shall be subject to adjustment during the performance of the contract, a bid submitted with a fixed price quotation will not be rejected, but the price adjustment would be treated as zero.
- 12. Bid Currencies** 12.1 Prices shall be quoted in Pak Rupees unless otherwise specified in the Bid Data Sheet.
- 13. Documents Establishing Bidder's Eligibility and Qualification** 13.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the Bidder's eligibility to bid and its qualifications to perform the contract if its bid is accepted.
- 13.2 The documentary evidence of the Bidder's eligibility to bid shall establish to the Procuring agency's satisfaction that the Bidder, at the time of submission of its bid, is from an eligible country as defined under ITB Clause 3.
- 13.3 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Procuring agency's satisfaction:
- a) that, in the case of a Bidder offering to supply goods under the contract which the Bidder did not manufacture or otherwise produce, the Bidder has been duly authorized by the goods' Manufacturer or producer to supply the goods in the Procuring agency's country;
 - b) that the Bidder has the financial, technical, and production capability necessary to perform the contract;
 - c) that, in the case of a Bidder not doing business within the Procuring agency's country, the Bidder is or will be (if awarded the contract) represented by an Agent in that country equipped, and able to carry out the Supplier's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
 - d) that the Bidder meets the qualification criteria listed in the Bid Data Sheet.
- 14. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents** 14.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.
- 14.2 The documentary evidence of the eligibility of the goods and services shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the

time of shipment.

- 14.3 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:
- a) a detailed description of the essential technical and performance characteristics of the goods;
 - b) a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period to be specified in the Bid Data Sheet, following commencement of the use of the goods by the Procuring agency; and
 - c) an item-by-item commentary on the Procuring agency's Technical Specifications demonstrating substantial responsiveness of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.
- 14.4 For purposes of the commentary to be furnished pursuant to ITB Clause 14.3(c) above, the Bidder shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procuring agency in its Technical Specifications, are intended to be descriptive only and not restrictive. The Bidder may substitute alternative standards, brand names, and/or catalogue numbers in its bid, provided that it demonstrates to the Procuring agency's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

15. Bid Security

- 15.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet. The bid security shall be submitted from the account of the firm/bidder/contractor who submits the bid.
- 15.2 The bid security is required to protect the Procuring agency against the risk of Bidder's conduct which would warrant the security's forfeiture, pursuant to ITB Clause 15.7.
- 15.3 The bid security shall be in Pak. Rupees and shall be in one of the following forms:
- a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency's country, in the form provided in the bidding documents or another form acceptable to the Procuring agency and valid for thirty (30) days beyond the validity of the bid; or
 - b) irrevocable encashable on-demand Bank call-deposit.
- 15.4 Any bid not secured in accordance with ITB Clauses 15.1 and 15.3 will be rejected by the Procuring agency as non-responsive, pursuant to ITB Clause 24.
- 15.5 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Procuring agency pursuant to ITB Clause 16.
- 15.6 The successful Bidder's bid security will be discharged upon the Bidder signing the contract, pursuant to ITB Clause 32, and furnishing the performance security, pursuant to ITB Clause 33.
- 15.7 The bid security may be forfeited:
- a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
 - b) in the case of a successful Bidder, if the Bidder fails:
 - i. to sign the contract in accordance with ITB Clause 32;
 - or
 - ii. to furnish performance security in accordance with ITB Clause 33.

16. Period of Validity of

- 16.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Procuring agency, pursuant to ITB Clause 19. A

Bids

bid valid for a shorter period shall be rejected by the Procuring agency as non-responsive.

16.2 In exceptional circumstances, the Procuring agency may solicit the Bidder’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The bid security provided under ITB Clause 15 shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

17. Format and Signing of Bid

17.1 The Bidder shall prepare an original and the number of copies of the bid indicated in the Bid Data Sheet, clearly marking each “ORIGINAL BID” and “COPY OF BID,” as appropriate. In the event of any discrepancy between them, the original shall govern.

17.2 The original and the copy or copies of the bid shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

17.3 Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person or persons signing the bid.

17.4 The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.

D. Submission of Bids

18. Sealing and Marking of Bids

18.1 The Bidder shall seal the original and each copy of the bid in separate envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” The envelopes shall then be sealed in an outer envelope.

18.2 The inner and outer envelopes shall:
a. be addressed to the Procuring agency at the address given in the Bid Data Sheet; and
b. bear the Project name indicated in the Bid Data Sheet, the Invitation for Bids (IFB) title and number indicated in the Bid Data Sheet, and a statement: “DO NOT OPEN BEFORE,” to be completed with the time and the date specified in the Bid Data Sheet, pursuant to ITB Clause 2.2.

18.3 The inner envelopes shall also indicate the name and address of the Bidder to enable the bid to be returned unopened in case it is declared “late”.

18.4 If the outer envelope is not sealed and marked as required by ITB Clause 18.2, the Procuring agency will assume no responsibility for the bid’s misplacement or premature opening.

19. Deadline for Submission of Bids

19.1 Bids must be received by the Procuring agency at the address specified under ITB Clause 18.2 no later than the time and date specified in the Bid Data Sheet.

9.2 The Procuring agency may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents in accordance with ITB Clause 7, in which case all rights and obligations of the Procuring agency and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

20. Late Bids

20.1 Any bid received by the Procuring agency after the deadline for submission of bids prescribed by the Procuring agency pursuant to ITB Clause 19 will be rejected and returned unopened to the Bidder.

21. Modification

21.1 The Bidder may modify or withdraw its bid after the bid’s submission, provided

And Withdrawal of Bids

that written notice of the modification, including substitution or withdrawal of the bids, is received by the Procuring agency prior to the deadline prescribed for submission of bids.

- 21.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18. by a signed confirmation copy, postmarked not later than the deadline for submission of bids.
- 21.3 No bid may be modified after the deadline for submission of bids.
- 21.4 No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. Withdrawal of a bid during this interval may result in the Bidder's forfeiture of its bid security, pursuant to the ITB Clause 15.7.

E. Opening and Evaluation of Bids

22. Opening of Bids by the Procuring agency

- 22.1 The Procuring agency will open all bids in the presence of bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet. The bidders' representatives who are present shall sign a register evidencing their attendance.
- 22.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Procuring agency, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20.
- 22.3 Bids (and modifications sent pursuant to ITB Clause 21.2) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Withdrawn bids will be returned unopened to the bidders.

23. Clarification of Bids

- 22.4 The Procuring agency will prepare minutes of the bid opening.
- 23.1 During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The Bids request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

24. Preliminary Examination

- 24.1 The Procuring agency will examine the bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the bids are generally in order.
- 24.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.
- 24.3 The Procuring agency may waive any minor informality, nonconformity, or irregularity in a bid which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.
- 24.4 Prior to the detailed evaluation, pursuant to ITB Clause 25 the Procuring agency will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these Clauses, a substantially responsive bid is one which conforms to all the terms and conditions of the bidding documents without material deviations. Deviations from, or objections or reservations to critical provisions, such as those concerning Bid Security (ITB Clause 15), Applicable Law (GCC Clause 30), and Taxes and Duties (GCC Clause 32), will be deemed to be a material deviation. The Procuring agency's determination of a bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence.
- 24.5 If a bid is not substantially responsive, it will be rejected by the Procuring agency

and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

25. Evaluation and Comparison of Bids

25.1 The Procuring agency will evaluate and compare the bids which have been determined to be substantially responsive, pursuant to ITB Clause 24.

25.2 The Procuring agency's evaluation of a bid will be on delivered duty paid (DDP) price inclusive of prevailing duties and will exclude any allowance for price adjustment during the period of execution of the contract, if provided in the bid.

25.3 The Procuring agency's evaluation of a bid will take into account, in addition to the bid price quoted in accordance with ITB Clause 11.2, one or more of the following factors as specified in the Bid Data Sheet, and quantified in ITB Clause 25.4:

- a. incidental costs
- b. delivery schedule offered in the bid;
- c. deviations in payment schedule from that specified in the Special Conditions of Contract;
- d. the cost of components, mandatory spare parts, and service;
- e. the availability Procuring agency of spare parts and after-sales services for the equipment offered in the bid;
- f. the projected operating and maintenance costs during the life of the equipment; the performance and productivity of the equipment offered; and/or
- g. other specific criteria indicated in the Bid Data Sheet and/or
- h. in the Technical Specifications
- i.

25.4 For factors retained in the Bid Data Sheet pursuant to ITB 25.3, one or more of the following quantification methods will be applied, as detailed in the Bid Data Sheet:

a. Incidental costs provided by the bidder will be added by Procuring agency to the delivered duty paid (DDP) price at the final destination.

b. Delivery schedule.

- i. The Procuring agency requires that the goods under the Invitation for Bids shall be delivered at the time specified in the Schedule of Requirements which will be treated as the base, a delivery "adjustment" will be calculated for bids by applying a percentage, specified in the Bid Data Sheet, of the DDP price for each week of delay beyond the base, and this will be added to the bid price for evaluation. No credit shall be given to early delivery.

or

- ii. The goods covered under this invitation are required to be delivered (shipped) within an acceptable range of weeks specified in the Schedule of Requirement. No credit will be given to earlier deliveries, and bids offering delivery beyond this range will be treated as non-responsive. Within this acceptable range, an adjustment per week, as specified in the Bid Data Sheet, will be added for evaluation to the bid price of bids offering deliveries later than the earliest delivery period specified in the Schedule of Requirements.

or

- iii. The goods covered under this invitation are required to be delivered in partial shipments, as specified in the Schedule of Requirements. Bids offering deliveries earlier or later than the specified deliveries will be adjusted in the evaluation by adding to the bid price a factor equal to a percentage, specified in the Bid Data Sheet, of DDP price per week of variation from the specified delivery schedule.

c. Deviation in payment schedule:

- i. Bidders shall state their bid price for the payment schedule outlined in the SCC. Bids will be evaluated on the basis of this base price. Bidders are, however, permitted to state an alternative payment schedule and indicate the reduction in bid price they wish to offer for such alternative payment schedule. The Procuring agency may

consider the alternative payment schedule offered by the selected Bidder.

or

- ii. The SCC stipulates the payment schedule offered by the Procuring agency. If a bid deviates from the schedule and if such deviation is considered acceptable to the Procuring agency, the bid will be evaluated by calculating interest earned for any earlier payments involved in the terms outlined in the bid as compared with those stipulated in this invitation, at the rate per annum specified in the Bid Data Sheet.

d. Cost of spare parts.

- i. The list of items and quantities of major assemblies, components, and selected spare parts, likely to be required during the initial period of operation specified in the Bid Data Sheet, is annexed to the Technical Specifications. The total cost of these items, at the unit prices quoted in each bid, will be added to the bid price.

or

- ii. The Procuring agency will draw up a list of high- usage and high-value items of components and spare parts, along with estimated quantities of usage in the initial period of operation specified in the Bid Data Sheet. The total cost of these items and quantities will be computed from spare parts unit prices submitted by the Bidder and added to the bid price.

or

- iii. The Procuring agency will estimate the cost of spare parts usage in the initial period of operation specified in the Bid Data Sheet, based on information furnished by each Bidder, as well as on past experience of the Procuring agency or other procuring agencies in similar situations. Such costs shall be added to the bid price for evaluation.

e. Spare parts and after sales service facilities in the Procuring agency's country.

The cost to the Procuring agency of establishing the minimum service facilities and parts inventories, as outlined in the Bid Data Sheet or elsewhere in the bidding documents, if quoted separately, shall be added to the bid price.

f. Operating and maintenance costs.

Since the operating and maintenance costs of the goods under procurement form a major part of the life cycle cost of the equipment, these costs will be evaluated in accordance with the criteria specified in the Bid Data Sheet or in the Technical Specifications.

g. Performance and productivity of the equipment.

- i. Bidders shall state the guaranteed performance or efficiency in response to the Technical Specification. For each drop in the performance or efficiency below the norm of 100, an adjustment for an amount specified in the Bid Data Sheet will be added to the bid price, representing the capitalized cost of additional operating costs over the life of the plant, using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

or

- ii. Goods offered shall have a minimum productivity specified under the relevant provision in the Technical Specifications to be considered responsive. Evaluation shall be based on the cost per unit of the actual productivity of goods offered in the bid, and adjustment will be added to the bid price using the methodology specified in the Bid Data Sheet or in the Technical Specifications.

h. Specific additional criteria indicated in the Bid Data Sheet and/or in the Technical Specifications.

The relevant evaluation method shall be detailed in the Bid Data Sheet and/or in the Technical Specifications.

- Alternative** 25.4 25.4 Merit Point System:
- The following merit point system for weighing evaluation factors can be applied if none of the evaluation methods listed in 25.4 above has been retained in the Bid Data Sheet. The number of points allocated to each factor shall be specified in the Bid Data Sheet.
- [In the Bid Data Sheet, choose from the range of]
- | | |
|---|----------|
| Evaluated price of the goods | 60 to 90 |
| Cost of common list spare parts | 0 to 20 |
| Technical features, and maintenance and operating costs | 0 to 20 |
| Availability of service and spare parts | 0 to 20 |
| Standardization | 0 to 20 |
| Total | 100 |
- The bid scoring the highest number of points will be deemed to be the lowest evaluated bid.
- 26. Contacting the Procuring agency** 26.1 Subject to ITB Clause 23, no Bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
- 26.2 Any effort by a Bidder to influence the Procuring agency in its decisions on bid evaluation, bid comparison, or contract award may result in the rejection of the Bidder's bid.
- F. Award of Contract**
- 27. Post-qualification** 27.1 In the absence of prequalification, the Procuring agency will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid is qualified to perform the contract satisfactorily, in accordance with the criteria listed in ITB Clause 13.3.
- 27.2 The determination will take into account the Bidder's financial, technical, and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 13.3, as well as such other information as the Procuring agency deems necessary and appropriate.
- 27.3 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which event the Procuring agency will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.
- 28. Award Criteria** 28.1 Subject to ITB Clause 30, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the lowest evaluated bid, provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.
- 29. Procuring agency's Right to Vary Quantities at Time of Award** 29.1 The Procuring agency reserves the right at the time of contract award to increase or decrease, by the percentage indicated in the Bid Data Sheet, the quantity of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
- 30. Procuring agency's Right to Accept any Bid and to Reject any or** 30.1 The Procuring agency reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.

- All Bids**
- 31. Notification of Award**
- 31.1 Prior to the expiration of the period of bid validity, the Procuring agency will notify the successful Bidder in writing by registered letter or by cable, to be confirmed in writing by registered letter, that its bid has been accepted.
- 31.2 The notification of award will constitute the formation of the Contract.
- 31.3 Upon the successful Bidder's furnishing of the performance security pursuant to ITB Clause 33, the Procuring agency will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 15.
- 32. Signing of Contract**
- 32.1 At the same time as the Procuring agency notifies the successful Bidder that its bid has been accepted, the Procuring agency will send the Bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- 32.2 Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.
- 33 Performance Security**
- 33.1 Within twenty (20) days of the receipt of notification of award from the Procuring agency, the successful Bidder shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the bidding documents, or in another form acceptable to the Procuring agency.
- 33.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Procuring agency may make the award to the next lowest evaluated Bidder or call for new bids.
- 34. Corrupt or Fraudulent Practices**
- 34.1 The Government of Khyber Pakhtunkhwa requires that Procuring agency's (including beneficiaries of donor agencies' loans), as well as Bidders/Suppliers/Contractors under Government-financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the KPPRA, in accordance with the KPP Act, 2009 and Rules made thereunder:
- a. defines, for the purposes of this provision, the terms set forth below as follows:
 - i. "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
 - ii. "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring agency, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Procuring agency of the benefits of free and open competition;
 - b. will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
 - c. will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a Government-financed contract if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing, a Government-financed contract.
- 34.2 Furthermore, Bidders shall be aware of the provision stated in sub-clause 5.4 and sub-clause 24.1 of the General Conditions of Contract.
- 35. Integrity Pact**
- 35.1 The Bidder shall sign and stamp the Integrity Pact provided at Form - 7 to Bid in the Bidding Document for all Provincial Government procurement contracts exceeding Rupees ten million. Failure to such Integrity Pact shall make the bidder non-responsive.

Part One - Section II.

General Conditions of Contract (GCC)

Table of Clauses

S.No.	Description
1.	Definitions
2.	Application
3.	Country of Origin
4.	Standards
5.	Use of Contract Documents and Information; Inspection and Audit by the Bank
6.	Patent Rights
7.	Performance Security
8.	Inspections and Tests
9.	Packing
10.	Delivery and Documents
11.	Insurance
12.	Transportation
13.	Incidental Services
14.	Spare Parts
15.	Warranty
16.	Payment
17.	Prices
18.	Change Orders
19.	Contract Amendments
20.	Assignment
21.	Subcontracts
22.	Delays in the Supplier's Performance
23.	Liquidated Damages
24.	Termination for Default
25.	Force Majeure
26.	Termination for Insolvency
27.	Termination for Convenience
28.	Resolution of Disputes
29.	Governing Language
30.	Applicable Law
31.	Notices
32.	Taxes and Duties

General Conditions of Contract (GCC)

- 1. Definitions**
- 1.1 In this Contract, the following terms shall be interpreted as indicated:
- a. “The Contract” means the agreement entered into between the Procuring agency and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - b. “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
 - c. “The Goods” means all of the equipment, machinery, and/or other materials which the Supplier is required to supply to the Procuring agency under the Contract.
 - d. “The Services” means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
 - e. “GCC” means the General Conditions of Contract contained in this section.
 - f. “SCC” means the Special Conditions of Contract.
 - g. “The Procuring agency” means the organization purchasing the Goods, as named in SCC.
 - h. “The Procuring agency’s country” is the country named in SCC.
 - i. “The Supplier” means the individual or firm supplying the Goods and Services under this Contract.
 - j. “The Project Site,” where applicable, means the place or places named in SCC.
 - k. “Day” means calendar day.
- 2. Application**
- 2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract.
- 3. Country of Origin**
- 3.1 All Goods and Services supplied under the Contract shall have their origin in the countries and territories eligible under the rules and further elaborated in the SCC.
- 3.2 For purposes of this Clause, “origin” means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of Goods and Services is distinct from the nationality of the Supplier.
- 4. Standards**
- 4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications, and, when no applicable standard is mentioned, to the authoritative standards appropriate to the Goods’ country of origin. Such standards shall be the latest issued by the concerned institution.

- 5. Use of Contract Documents and Information; Inspection and Audit by the Government**
- 5.1 The Supplier shall not, without the Procuring agency’s prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring agency in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The Supplier shall not, without the Procuring agency’s prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.
- 5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Procuring agency and shall be returned (all copies) to the Procuring agency on completion of the Supplier’s performance under the Contract if so required by the Procuring agency.
- 5.4 The Supplier shall permit the Procuring agency to inspect the Supplier’s accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the procuring agency, if so required.
- 6. Patent Rights**
- 6.1 The Supplier shall indemnify the Procuring agency against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring agency’s country.
- 7. Performance Security**
- 7.1 Within twenty (20) days of receipt of the notification of Contract award, the successful Bidder shall furnish to the Procuring agency the performance security in the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the Procuring agency as compensation for any loss resulting from the Supplier’s failure to complete its obligations under the Contract.
- 7.3 The performance security shall be denominated in the currency of the Contract acceptable to the Procuring agency and shall be in one of the following forms:
- a. a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the Procuring agency’s country, in the form provided in the bidding documents or another form acceptable to the Procuring agency; or
 - b. a cashier’s or certified check.
- 7.4 The performance security will be discharged by the Procuring agency and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier’s performance obligations under the Contract, including any warranty obligations, unless specified otherwise in SCC.
- 8. Inspections and Tests**
- 8.1 The Procuring agency or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Procuring agency. SCC and the Technical Specifications shall specify what inspections and tests the Procuring agency requires and where they are to be conducted. The Procuring agency shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.
- 8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods’ final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no

charge to the Procuring agency.

8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Procuring agency may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Procuring agency.

8.4 The Procuring agency's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival in the Procuring agency's country shall in no way be limited or waived by reason of the Goods having previously been inspected, tested, and passed by the Procuring agency or its representative prior to the Goods' shipment from the country of origin.

8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any warranty or other obligations under this Contract.

9. Packing

9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Procuring agency.

10. Delivery and Documents

10.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in the Schedule of Requirements. The details of shipping and/or other documents to be furnished by the Supplier are specified in SCC.

10.2 Documents to be submitted by the Supplier are specified in SCC.

11. Insurance

11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers responsibility.

12. Transportation

12.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination within the Procuring agency's country, transport to such place of destination in the Procuring agency's country, including insurance and storage, as shall be specified in the Contract, shall be arranged by the Supplier, and related costs shall be included in the Contract Price.

13. Incidental Services

13.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- a. performance or supervision of on-site assembly and/or start-up of the supplied Goods;
- b. furnishing of tools required for assembly and / or maintenance of the supplied Goods;
- c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
- d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

- e. training of the Procuring agency's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.

13.2 Prices charged by the Supplier for incidental services, if not included in the Contract Price for the Goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged for other parties by the Supplier for similar services.

14. Spare Parts

14.1 As specified in SCC, the Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:

- a. such spare parts as the Procuring agency may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under the Contract; and
- b. in the event of termination of production of the spare parts:
 - j. advance notification to the Procuring agency of the pending termination, in sufficient time to permit the Procuring agency to procure needed requirements;
 - ii. following such termination, furnishing at no cost to the Procuring agency, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The Supplier warrants that the Goods supplied under the Contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Procuring agency's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the Contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The Procuring agency shall promptly notify the Supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof, without costs to the Procuring agency.

15.5 If the Supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, within a reasonable period, the Procuring agency may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Procuring agency may have against the Supplier under the Contract.

16. Payment

16.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

16.2 The Supplier's request(s) for payment shall be made to the Procuring agency in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to GCC Clause 10, and upon fulfillment of other obligations stipulated in the Contract.

- 16.3 Payments shall be made promptly by the Procuring agency, but in no case later than sixty (60) days after submission of an invoice or claim by the Supplier.
- 16.4 The currency of payment is Pak. Rupees.
- 17. Prices**
- 17.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Procuring agency's request for bid validity extension, as the case may be.
- 18. Change Orders**
- 18.1 The Procuring agency may at any time, by a written order given to the Supplier pursuant to GCC Clause 31, make changes within the general scope of the Contract in any one or more of the following:
- a. drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Procuring agency;
 - b. the method of shipment or packing;
 - c. the place of delivery; and/or
 - d. the Services to be provided by the Supplier.
- 18.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or delivery schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this clause must be asserted within thirty (30) days from the date of the Supplier's receipt of the Procuring agency's change order.
- 19. Contract Amendments**
- 19.1 Subject to GCC Clause 18, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
- 20. Assignment**
- 20.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring agency's prior written consent.
- 21. Subcontracts**
- 21.1 The Supplier shall notify the Procuring agency in writing of all subcontracts awarded under this Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any liability or obligation under the Contract.
- 21.2 Subcontracts must comply with the provisions of GCC Clause 3.
- 22. Delays in the Supplier's Performance**
- 22.1 Delivery of the Goods and performance of Services shall be made by the Supplier in accordance with the time schedule prescribed by the Procuring agency in the Schedule of Requirements.
- 22.2 If at any time during performance of the Contract, the Supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Procuring agency in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Procuring agency shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of Contract.
- 22.3 Except as provided under GCC Clause 25, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to

the imposition of liquidated damages pursuant to GCC Clause 23, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of liquidated damages.

23. Liquidated Damages

2.31 Subject to GCC Clause 25, if the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Procuring agency may consider termination of the Contract pursuant to GCC Clause 24.

24. Termination for Default

24.1 The Procuring agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:

- a. if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring agency pursuant to GCC Clause 22; or
- b. if the Supplier fails to perform any other obligation(s) under the Contract.
- c. if the Supplier, in the judgment of the Procuring agency has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“corrupt practice” means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

24.2 In the event the Procuring agency terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Procuring agency may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Procuring agency for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

25. Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

25.2 For purposes of this clause, “Force Majeure” means an event beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the Procuring agency in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

25.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Procuring agency in writing of such condition and the cause thereof. Unless otherwise directed by the Procuring agency in writing, the Supplier

shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

- 26. Termination for Insolvency** 26.1 The Procuring agency may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Procuring agency.
- 27. Termination for Convenience** 27.1 The Procuring agency, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring agency's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- 27.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Procuring agency at the Contract terms and prices. For the remaining Goods, the Procuring agency may elect:
- a. to have any portion completed and delivered at the Contract terms and prices; and/or
 - b. to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.
- 28. Resolution of Disputes** 28.1 The Procuring agency and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- 28.2 If, after thirty (30) days from the commencement of such informal negotiations, the Procuring agency and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed manner and/or arbitration.
- 29. Governing Language** 29.1 The Contract shall be written in the language specified in SCC. Subject to GCC Clause 30, the version of the Contract written in the specified language shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.
- 30. Applicable Law** 30.1 The Contract shall be interpreted in accordance with the laws of the Procuring agency's country, unless otherwise specified in SCC.
- 31. Notices** 31.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by cable, telex, or facsimile and confirmed in writing to the other party's address specified in SCC.
- 31.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.
- 32. Taxes and Duties** 32.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Procuring agency.

PART TWO
(PROCUREMENT SPECIFIC PROVISIONS)

Table of Contents

Description	Page No.
Section I. Invitation for Bids	21
Section II. Bid Data Sheet	22-23
Section III. Special Conditions of Contract	24-29
Section IV. Schedule of Requirements	30
Section V. Technical Specifications	31-32
Technical Evaluation Forms	33-40
Financial Evaluation and Scoring System for Bids	41
Section VI. Sample Forms	42-60



GOVERNMENT OF KHYBER PAKHTUNKHWA
POPULATION WELFARE DEPARTMENT
02nd Floor, Abdul Wali Khan Multiplex, Civil secretariat, Peshawar.
Phone No.091-9223620

Invitation for Bids (IFB) through EPAD
Selection and Rate Contracting (Contract Framework Agreement) of Contraceptives items

In accordance with the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, 2012 and KPPRA Rules, 2014, the Population Welfare Department Khyber Pakhtunkhwa, Pakistan invites electronic bids through E-Pak Acquisition and Disposal (EPADS) from eligible manufacturers, authorized Importers duly registered with Income Tax and Sales Tax Department and active on Tax payer list, for supply of following contraceptive items as per Single Stage, Two Envelope Procedure through frame work contract bidding procedure under KPPRA 2014 through **E-Pak Acquisition and Disposal (EPADS) System**.

1	Combine Oral Contraceptive (COC)	5	Male Latex Condom
2	DMPA Injection (3Months),	6	Intra Uterine Contraceptive Device (IUCD)
3	Progestogen Only Pills (POP)	7	Implants (Single & Double Rod)
4	Emergency Contraceptive Pills (ECP)	8	Disposable Auto-Disable Syringes for Injectable Contraceptives

2. Interested eligible bidders may obtain further information from the office of the Deputy Director (C&Ls), Directorate General, Population Welfare Department KP, Plot No.18, Sector E-8, Phase-7 near Allied Bank, Hayatabad, Peshawar, Khyber Pakhtunkhwa, Pakistan Email: pwdkpcnt@gmail.com
3. The Bid Solicitation Documents, can be downloaded from:
www.kppra.gov.pk www.pwdkp.gov.pk and <https://kp.eprocure.gov.pk>
4. Bids must be submitted electronically through EPADS on or before 11:00 am on 02.06.2026 The bids shall comprise Technical Proposal and Financial Proposal (separately) under Single Stage Two Envelope Procedure. Bidders must ensure that all uploaded documents are legible, complete, and properly signed/stamped.
5. Technical Bids will be opened at 11.30 am on 02.06.2026 at office of the Additional Secretary, Population Welfare Department Khyber Pakhtunkhwa, 02nd Floor, Abdul Wali Khan Multiplex, Civil secretariat, Peshawar, Khyber Pakhtunkhwa, in the presence of the bidders/authorized representatives who choose to attend.
6. Mandatory bid security as specified in BSD for each item in the shape of CDR or any other financial instrument permissible under KPPRA Rules in PKR in favor of Additional Secretary, Population Welfare Department Khyber Pakhtunkhwa through any scheduled Bank, is required to be submitted in original in a sealed envelope on or before Bid submission day and time. A scanned copy of the Bid Security should be uploaded with the Technical Bid through EPADS.
7. Bidders are requested to quote their best and final prices, as no financial negotiations shall be allowed under clause 42 of KPPRA rules 2014 except in case of a single responsive bid (KPPRA Rule 42A). Incomplete bids or received after due date and time will not be entertained.
8. A Pre bid Meeting will be held under KPPRA Rule 37(10) on 21.05.2026 at 11 am at the office of the Additional Secretary, Population Welfare Department Khyber Pakhtunkhwa, Pakistan 02nd Floor, Abdul Wali Khan Multiplex, Civil secretariat, Peshawar.
9. The procuring entity reserves the right to reject any or all bids in accordance with Rule 47 of KPPRA rules, 2014.

-Sd-

Additional Secretary
POPULATION WELFARE DEPARTMENT
KHYBER PAKHTUNKHWA

Section II. Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction	
ITB 1.1	<u>Name of Procuring Agency</u> Population Welfare Department, Khyber Pakhtunkhwa, (including ADP/AIP funded projects)
ITB 1.1	<u>Bid title and reference number</u> Bid Reference No: SOB(PWD)2-3/CP/2025-26 Procurement of Contraceptives for Population Welfare Department, Khyber Pakhtunkhwa
ITB 1.1	<u>Source of Funds</u> Provincial Consolidated Fund (Current Budget), ADP, AIP, and ADP-MDs of Population Welfare Department Khyber Pakhtunkhwa
ITB 1.1	<u>Name of Contract:</u> Selection and Rate Contracting (Framework Agreement) for Contraceptive items under Open Framework contract in accordance with KPPRA rule 31A.
ITB 4.1	<u>Name of Procuring agency:</u> Population Welfare Department, Khyber Pakhtunkhwa, (including ADP/AIP funded projects)
ITB 6.1	<u>Clarification of Bidding Documents/Procuring agency's address and telephone numbers:</u> Deputy Director (C&Ls), Directorate General, Population Welfare Plot No.18, Sector E-8, Phase-7 near Allied Bank, Hayatabad, Peshawar. Phone 091-9219104, Email: pwdkpcnt@gmail.com
ITB 8.1	<u>Language of the bid:</u> English
ITB 11.2	<u>Bid Price:</u> i. Bidder must quote unit price of their quoted items in Pakistani Rupees (Rs.). ii. The bidders are advised to quote their best and final rates as no financial negotiation is allowed under clause 42 of KPPRA rules 2014 except single complying bid under clause-42A of KPPRA rules 2014. iii. Price quoted shall be DDP - Central Warehouse and Supplies, Karachi and inclusive of all taxes & duties, transportation, loading unloading, incidental services etc. iv. Population Welfare Departments will sign individual contracts with the Technically Qualified Lowest Evaluated Bidder for each item as per requirement and availability of funds.
ITB 11.4	<u>The Price shall be fixed or adjustable:</u> Prices shall remain fixed (non-adjustable) for the duration of the Framework Agreement up to June 2027
ITB 12	<u>Bid Currency:</u> Bid currency shall be Pak Rupees (Rs.).
Preparation and Submission of Bids	
ITB 13	<u>Documents Establishing Qualifications of Bidder</u> See Bid Cover Sheet and all others in Section VI Bid Forms.
ITB 14.1	<u>Documents Establishing Conformity to the Bidding Documents</u> See list of documents at Bid Cover Sheet in Section VI Bid Forms.
ITB 15.1	<u>Amount of bid security:</u> Rs.1,000,000/- for each product except Emergency Contraceptive Pills, Progestogen only Oral contraceptive Pill (POP) & Disposable Syringes for which the Bid Security will be Rs.100,000/- each under Framework agreement Mode of procurement any instrument permissible under KPPRA Rules.
ITB 16.1	<u>Bid validity period:</u> 180 days from the date of opening of Bids

ITB 17.1	<u>Number of copies:</u> One (scanned copy which is duly submitted through EPADS)
ITB 17.2	<u>Marking of Bids:</u> Bidders shall upload separately marked Technical Proposal and Financial Proposal on EPADS in accordance with Single Stage Two Envelope Procedure.
ITB 18.2 (a)	<u>Address for bid submission:</u> Through EPAD system. https://kp.eprocure.gov.pk
ITB 19.1	<u>Deadline for bid submission:</u> As per Invitation for Bids (IFB)
ITB 22.1	<u>Time, date, and place for bid opening:</u> As per Invitation for Bids (IFB)
Bid Evaluation	
ITB 25.3	<p><u>Criteria for bid evaluation:</u></p> <p>Evaluation shall be carried out using Technically Qualified Lowest Evaluated Bid Method in accordance with KPPRA Rules 2014.</p> <ul style="list-style-type: none"> • Only technically responsive bids meeting the minimum qualifying score shall be considered • Financial proposals of technically responsive bidders shall be opened • The lowest evaluated bidder shall be selected item-wise <p>The contract shall be awarded to the bidder:</p> <ul style="list-style-type: none"> • Whose bid is Technically responsive, and • Who offers the lowest evaluated price, and • Who is determined to be qualified to perform the contract satisfactorily <p>(Refer Section V – Evaluation Criteria)</p>
Contract Award	
ITB 29.1	<u>Percentage for quantity increase or decrease:</u> It is open Framework type of contract. The variation of quantities of goods will be subject to availability of funds & need of the department.

Section III. Special Conditions of Contract (SCC)

Table of Clauses

S.No	Description
1.	DEFINITIONS (GCC CLAUSE 1)
2.	COUNTRY OF ORIGIN (GCC CLAUSE 3)
3.	PERFORMANCE SECURITY (GCC CLAUSE 7)
4.	INSPECTIONS AND TESTS (GCC CLAUSE 8)
5.	PACKING (GCC CLAUSE 9)
6.	DELIVERY AND DOCUMENTS (GCC CLAUSE 10)
7.	INSURANCE (GCC CLAUSE 11)
8.	INCIDENTAL SERVICES (GCC CLAUSE 13)
9.	SPARE PARTS (GCC CLAUSE 14)
10.	WARRANTY (GCC CLAUSE 15)
11.	PAYMENT (GCC CLAUSE 16)
12.	PRICES (GCC CLAUSE 17)
13.	LIQUIDATED DAMAGES (GCC CLAUSE 23)
14.	RESOLUTION OF DISPUTES (GCC CLAUSE 28)
15.	GOVERNING LANGUAGE (GCC CLAUSE 29)
16.	APPLICABLE LAW (GCC CLAUSE 30)
17.	NOTICES (GCC CLAUSE 31)

Special Conditions of Contract (SCC)

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. Definitions (GCC Clause 1)

GCC 1.1 (a)—The Contract

1. A Framework Contract (KPPRA Rule 31A-1) will be signed between the Procuring agency and the Supplier. The Bid Solicitation documents and KPPRA Rules shall be deemed to form and be read and construed as integral part of the Contract.
2. The duration for the framework contract shall be for one year, extendable to another year up-to a maximum of three years subject to approval of the notified committee (KPPRA Rule 31A-2).
3. Directorate General, Population Welfare will sign individual Frame work contract under KPPRA Act & Rules with the Technically Qualified Lowest Evaluated Bidder for each item.
4. The Contract words and expressions shall have the same meanings as are respectively assigned to them in the General Conditions of Contract
5. The contract is to be made on stamp paper of an amount required as per law.

GCC 1.1 (g)—The Procuring agency is:

Population Welfare Department, Khyber Pakhtunkhwa, Pakistan (including ADP/AIP funded projects)

GCC 1.1 (h)—The Procuring agency's country is: Pakistan

GCC 1.1 (i)—The Supplier is:

Manufacturer, Eligible national manufacturers registered with the Drug Regulatory Authority of Pakistan (DRAP) for the quoted item(s) and regulated under the DRAP Act 2012 and the rules framed thereunder. or

Importer authorized by the goods' Principal Manufacturer or producer for import / supply of the said quoted goods in Pakistan, registered as such with the Drug Regulatory Authority of Pakistan (DRAP) for the quoted item/s falling under The Drug Act 1976 & Rules framed thereunder or

2. Country of Origin (GCC Clause 3)

All countries and territories according to BSD.

3. Performance Security (GCC Clause 7)

GCC 7.1- The Supplier, prior to signing of this contract, shall provide to the respective Procuring Agency separately a Performance Guarantee, in the shape of CDR or any other financial instrument permissible under KPPRA Rules in PKR, equivalent to 10% of the Acceptance letter amount.

GCC 7.4- After delivery and acceptance of the Goods, this Performance Guarantee shall be released to the Supplier as mentioned below;

1. 8% will be released to supplier upon successful completion of supply & acceptance of goods, wherein the Performance Guarantee shall be reduced to 2% of the Contract Price to cover the supplier warranty obligations of the product upto one year from the Contract or upon consumption of the product within one year in accordance with Clause GCC 15.2.
2. Successful bidder's Bid Security already submitted with the Bid shall only be released upon satisfactory submission of a Performance Guarantee in accordance with sub-clause (1) above
3. Failure to submit a Performance Guarantee shall result into forfeiture of Bid Security and Cancellation of Contract and initiation of blacklisting procedure.

4. Inspections and Tests (GCC Clause 8)

GCC 8—Inspection and tests prior to shipment of Goods and at final acceptance are as follows:

For locally manufactured contraceptive items,

- i. Acceptable/valid quality report of Drug Testing Laboratory for testing contraceptives is mandatory for each batch supplied.
- ii. The Procuring Agency shall send the samples from each batch to the Central/Provincial Drugs Testing Laboratory for testing after delivery at the Procuring Agency's specified premises or before the delivery at manufacturer warehouse.

- iii. The Inspection Committee constituted by the Procuring Agency shall inspect the quantity, specifications of goods.
- iv. The cost of the lab tests shall be borne by the Supplier.
- v. In case of substandard report from concerned DTL, the successful bidder shall be solely responsible to replace the same with fresh stock & the fresh stock shall again be proceeded as per set procedure for quality assurance. The fresh stock shall be supplied within three weeks from the date of intimation of report to the successful bidder.
- vi. The Inspection Committee will carry out detailed physical examination of stocks at Central Warehouse Karachi and can reject, even if it is declared of standard quality by DTL, if found not according to the approved technical specifications as per BSD like packaging, labeling, printing and quantity etc. In such case the Supplier will be responsible to replace the stock without any further charges.

For imported items:

- i. Acceptable quality report from WHO/UNFPA prequalified lab for testing contraceptives is mandatory for each batch supplied.
- ii. The Inspection Committee will carry out detailed physical examination of stocks at Central Warehouse Karachi and can reject, even if it is declared of standard quality by WHO/UNFPA approved labs in case, if found not according to the technical specifications like packaging, labeling, printing and quantity as specified in these BSDs etc. In such case the Supplier will be responsible to replace the stock without any further charges.

Shelf life

The minimum shelf/expiry life of the items mentioned in schedule of requirement of these BSDs shall be 2 years. Furthermore, the conditionality of shelf life must be followed as prescribed below:

- i. Remaining shelf life shall at the time of delivery at CW&S Karachi shall be:
 - Minimum of 80% for locally manufactured items and
 - Minimum of 65% for the imported items
- ii. Supplier shall replace any stock having remaining shelf life less than six (06) months, upon written intimation, at no additional cost.

5. Packing (GCC Clause 9)

Labeling and Packing

- i. The manufacturer/Importer shall follow the Drugs (Labelling and Packing) Rules 1986, framed under the Drugs Act, 1976 as well as DRAP Act 2012 and rules framed thereunder.
- ii. However, the name of Contraceptive/item (Generic & Brand), equally prominent, should be printed/written in indelible ink both in English and Urdu on the outer cartons and on each Pack, Blister, Tubes, Vial etc. Besides the name and principal place of business of the Manufacturer, the drug manufacturing license No., manufacturing date i.e. (MM/YYYY), expiry date (MM/YYYY), registration No., batch No., should be written while Urdu version namely: name of drug, dosage and instructions, should also be written on the outer carton and on the inner most container in bold letters. Expiry date must be printed on each immediate container.
 - a) Additional instructions for packing
 - i. The suppliers are required to furnish the Warranty certificate with regard to the potency and stability (Including coloration of medicines) of the Drug for human consumption etc. in accordance with the Drugs Act, 1976 and DRAP Act 2012 as per prescribed format.
 - ii. The successful bidder shall supply the Contraceptives with below mentioned special packing with Logo of the Government of Khyber Pakhtunkhwa.

Minimum Packing Requirement for Contraceptive Items				
Name of Items	Immediate container	Pack	Inner carton If any	Outer bigger carton
Male Latex Condom	Green	Green	Commercial With KP Government Logo and Wording/Insignia as specified below	Commercial With KP Government Logo and Wording/Insignia as specified below
IUCD	Commercial	Commercial		
Implant (Single & Double Rod)	Commercial	Commercial		
Disposable Syringe	Commercial	Commercial		
Combine Oral Contraceptive (COC)	Commercial	Commercial		
DMPA Injection (3Months),	Commercial	Commercial		
POP	Commercial	Commercial		
ECP	Commercial	Commercial		

Note: The following wording/insignia shall be printed in bold letters both in Urdu & English in indelible ink on each carton, pack, blister, vial / ampoule, foil and immediate container etc

“NOT FOR SALE”
“Population Welfare Department”
“Govt. of Khyber Pakhtunkhwa”

iii. After award of the contract, the Supplier shall submit the samples of finished artwork within seven days (07) in accordance with the above instructions for approval of the concerned Procuring Agency and successful bidder is bound to provide the product as per approved art work.

6. Delivery and Documents (GCC Clause 10)

Applicable Delivery Mode: Delivery terms shall be Delivered Duty Paid (DDP), Central Warehouse & Supplies (CW&S), Karachi, Pakistan in accordance with the latest INCOTERMS and as per schedule of requirement and contract agreement of the successful bidder with the Procuring Agency. Upon shipment, the Successful bidder shall inform the Procuring agency and provide full details of the shipment, including Contract number, description of Goods, delivery challan showing quantity and batch numbers etc. The successful bidder shall provide the following documents to the Procuring agency:

- i. Copies of the Supplier’s invoice showing Goods’ description, quantity, unit price, and total amount;
- ii. Original and two copies of the usual transport document (for example, a negotiable bill of lading, a non-negotiable sea waybill, an inland waterway document, an air waybill, a railway consignment note, a road consignment note, or a multimodal transport document whichever applicable) which the buyer may require to take the goods;
- iii. Copies of the packing list identifying contents of each package;
- iv. Insurance certificate if any;
- v. Manufacturer’s or Supplier’s warranty certificate if applicable;
- vi. Inspection certificate, issued by the nominated inspection agency, and the Supplier’s factory inspection report; and
- vii. Certificate of origin.

Transportation/Delivery Requirements

- i. The Supplier shall arrange such transportation of the contraceptives & other items as is required to prevent their damage or deterioration during transit to their final destination and in accordance with the terms and manner prescribed in the Schedule of Requirement
- ii. The Supplier will be wholly responsible, at their risk and cost, for unloading the contraceptives & other items at the Central Warehouse and Supplies Karachi and if the commodities are delivered by container, for de-stuffing the container(s) and removing the empty container(s) from the Site. All costs associated with the transportation including loading/unloading of commodities and road taxes & duties shall be borne by the Supplier.
- iii. All cold chain (perishable) items must be delivered in a safe and proper manner, prescribed for such types of items if applicable.

7. Insurance (GCC Clause 11)

GCC 11.1- The Goods supplied under the Contract shall be delivered duty paid (DDP) at Central Warehouse and Supplies Karachi, risk remains with supplier until delivery at CW&S Karachi. Supplier shall arrange adequate insurance coverage accordingly.

8. Incidental Services (GCC Clause 13)

GCC 13.1—Incidental services to be provided are: As per GCC

9. Spare Parts (GCC Clause 14)

GCC 14.1—Additional spare parts requirements are: Not Applicable

10. Warranty (GCC Clause 15)

GCC 15.2— In partial modification of the provisions, the warranty period shall be till expiry of the product. The Supplier shall, in addition, comply with the performance and consumption guarantees specified under the Contract and BSD/s.

The supplier shall pay liquidated damages to the Procuring agency with respect to the failure to meet the contractual

guarantees & performance.

GCC 15.4 & 15.5—The period for correction of defects in the warranty period shall be decided by the procuring entity.

11. Payment (GCC Clause 16)

GCC 16.1—The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied:

The Procuring Agency shall make the payment to the Supplier in consideration of the provision of the Goods and Services, as specified in the Schedule of Requirements and Technical Specification in accordance with the Price Schedule submitted by the Supplier, the amount against the delivered items or such other sum as may become payable under the provisions of this Contract at the time and in the manner prescribed by this Contract

- i. 100% payment shall be processed upon receipt of successful deliveries of the respective consignment as per supply order with a condition that Batch/Lot testing report from concerned DTL has been received, compliance of quality standards etc. and successful inspection report of the designated Inspection Committee.
- ii. Partial Payment on Partial Supply will be allowed upon successful completion of all relevant documents for payment.
- iii. Payment shall be made in Pak. Rupees in accordance with the relevant government rules, regulations, and procedures.

12. Prices (GCC Clause 17)

GCC 17.1—Prices shall be adjusted in accordance with provisions in the Attachment to SCC.

- i. The Price shall be fixed and in Pakistani Rupees (PKR).
- ii. The bidder shall not quote the price more than the trade price of individual quoted item/s.
- iii. The bidder shall not quote the prices more than the prevailing market trade price of the quoted item/s for bulk purchases.
- iv. The procuring agency may extend the duration for the framework contract to another year, extendable up to a maximum of three years; provided that every extension shall be approved by a committee, notified by the Administrative Department, to determine competitiveness and assess value for money as per the KPPRA Rules (31A2) of 2014.
- v. In case of single complying bid, the procuring entity may conclude the procurement contract through negotiation on quality upgrades, mode and schedule of delivery or cost reduction. In case the bid price is above market analysis report, conducted by the procuring entity, after due diligence, in such eventuality, the successful bidder shall be asked to match that price in order to protect public interest and to ensure general principle of timelines for procurement as enunciated in section 3 of the Act as per the KPPRA Rules (42A) of 2014.

13. Liquidated Damages (GCC Clause 23)

GCC 23.1—Applicable rate:

In case the Supplier fails to make deliveries as per purchase order and within the time frame as stipulated in the Schedule of Requirement, proceedings shall be initiated against the defaulter which may result into forfeiture of the performance guarantee and blacklisting of the supplier.

In case of delay in delivery of goods beyond the periods specified in the Schedule of Requirements and subsequent purchase order, a penalty @ 0.067% per day of the cost of late delivered supply shall be imposed upon the Supplier to the extent of 30 days (after delivery period) and @ 0.080% per day for further delay subject to maximum 10% of contract price. In case of further inordinate delay, the matter will be dealt by Procuring Entity in compliance to KPPRA act/rules.

In order for the penalty to take effect, the counting of days to start from expiry of delivery period. Purchase order/s will be shaped accordingly as per the foregoing.

14. Resolution of Disputes (GCC Clause 28)

GCC 28.3—The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:

In the case of a dispute between the Procuring agency and the Supplier, the dispute shall be referred to adjudication or arbitration in accordance with the KPPRA Grievance Redressal Committee (KPPRA Rules 2017).

15. Governing Language (GCC Clause 29)

GCC 29.1—The Governing Language shall be: English.

16. Applicable Law (GCC Clause 30)

GCC 30.1- The Contract shall be interpreted in accordance with all the laws of Islamic Republic of Pakistan which includes, but not limited to the following legislations:

1. The KPPRA Act, 2012.
2. The KPPRA Rules, 2014.
3. KPPRA Grievance Redressal Rules, 2017.
4. The Drugs Act, 1976 and Rules framed thereunder.
5. The DRAP Act, 2012 and Rules framed thereunder.
6. Drugs (Licensing, Registration and Advertising) Rules; 1976.
7. Medical Devices Rules, 2017.
8. Khyber Pakhtunkhwa Drug Sales Rules, 1982 (Amended 2017).
9. DRAP Drug Pricing Policy, 2018 (Amended 2020).
10. All applicable S.R.O's of DRAP/Federal Government for the time being enforced.
11. Drugs (Imports & Export) Rules, 1976.
12. Drugs Labelling and Packaging Rule, 1978.
13. WHO Guidelines, US-FDA guidelines etc
14. The General Financial Rules of the Government of Khyber Pakhtunkhwa and all the relevant laws, rules and regulations pertaining to budgeting and financial management of public funds.
15. The Employment of Children (ECA) Act, 1991.
16. The Bonded Labor System (Abolition) Act, of 1992.
17. The Factories Act, 1934.
18. The Contract Act, 1872.
19. The Companies Ordinance, 1984 / amended Companies Act, 2017.

17. Notices (GCC Clause 31)

GCC 31.1—Procuring agency's address for notice purposes:

Office of the Additional Secretary, Population Welfare Department Khyber Pakhtunkhwa, 02nd Floor, Abdul Wali Khan Multiplex, Civil secretariat, Peshawar.

Supplier's address for notice purposes:

As mentioned in their bidding documents.

20. Duties & Taxes (GCC clause 32)

The Unit price quoted by the bidder shall be: **inclusive** of all applicable duties and taxes.

Section IV. Schedule of Requirements

The supplies shall be delivered in accordance with the subsequent Purchase Orders to be issued by the respective Procuring Entity as per following schedule of requirements:

#	Products	Quantity	No. of Shipments	Delivery Period	Shelf Life Minimum at the time of receiving at Warehouse	Place of Delivery	Remarks
1	POP (Cycle)	Open Framework Agreement	As per SCC	90 days 100% delivery for local manufacturer & 120 days 100% delivery for imported items (counting of days start from Supply order issuance date)	In case of Locally manufacture d 80% and in case of Imported 65%	Central Warehous e and Supplies Karachi (DDP)	Each batch of locally manufactured contraceptives to be tested from Central/Provinci al Drug Testing Laboratory as per Drug Act standard testing policies & Imported items from UNFPA/WHO Pre-qualified Lab
2	ECP (Pack of 2 tablets)						
3	Combine Oral Contraceptive (COC) (Cycle)						
4	DMPA Injection (3Months),						
5	Disposable Auto-Disable Syringes for Injectable Contraceptives						
6	Male Latex Condoms						
7	Intra Uterine Contraceptive Device (IUCD)						
8	Implants (Single Rod & Double Rod)						

Mode of Penalty

As elaborated in accordance with the clause SCC-13 herein above.

Section V. Technical Specifications

1- Combined Oral Contraceptive (COC)

Oral contraceptive tablets in accordance with the following specifications:

- *Twenty-eight (28)-day cycle package consisting of twenty-one (21) oral contraceptive Levo Norgestrel and ethinyl estradiol tablets and seven (7) ferrous fumarate tablets.*
- Contraceptive tablets: 21
 - *Each tablet shall contain 0.03 mg of ethinyl estradiol and 0.15 mg of Levo Norgestrel.*
- Spacing tablets: 7
 - *Each tablet shall contain 75 mg ferrous fumarate.*
 - **Other requirement shall be in compliance to Drug Labeling and packing rules as per Drug Act 1976 & DRAP Act 2012. The green color packing requirement shall be as per clause 5 of SCC of these BSDs.**

2- Progestogen only Oral Contraceptive Pill (POP)

Oral contraceptive tablets in accordance with the following specifications:

- *Twenty-eight (28)-day cycle package consisting of twenty-eight (28) oral contraceptive Progestogen only tablets (Lynestrenol 500 micrograms).*
- Contraceptive tablets: 28
- *Each tablet shall contain Lynestrenol 500 micrograms.*
- **Other requirement shall be in compliance to Drug Labeling and packing rules as per Drug Act 1976 & DRAP Act 2012. The green color packing requirement shall be as per clause 5 of SCC of the BSDs.**

3- Emergency Contraceptive Pills (ECP)

Emergency contraceptive tablets in accordance with the following specifications:

- *Each tablet shall contain 0.750 mg of Levo Norgestrel*
- **Other requirement shall be in compliance to Drug Labeling and packing rules as per Drug Act 1976 & DRAP Act 2012. The green color packing requirement shall be as per clause 5 of SCC of these BSDs.**

4- Injectable Contraceptives DMPA (Three months)

Injectable contraceptives in accordance with the following specifications:

- *Long-acting progestin in sterile aqueous suspension for intramuscular injection once every three (3) months.*
- *Each 1-ml vial or ampoule should contain a minimum of 1.1 ml of sterile aqueous suspension containing 150 mg/ml medroxy progesterone acetate.*
- **Other requirement shall be in compliance to Drug Labeling and packing rules as per Drug Act 1976 & DRAP Act 2012. The green color packing requirement shall be as per clause 5 of SCC of these BSDs.**

5. **Auto Disposable Syringes for Injectable Contraceptives**

Specifications for Auto Disposable Syringe for hormonal contraceptive injections

Size	Needle Gauge	Needle Diameter	Needle Length	Shelf Life (years)	Sterilization	Unit Box
2 ml	22	0.7 mm	40 mm	3 or better	Eto or better	100
3 ml	22	0.7 mm	40 mm	3 or better	Eto or better	100

- Other requirement shall be in compliance to Drug Labeling and packing rules as per Drug Act 1976 & DRAP Act 2012. The green color packing requirement shall be as per clause 5 of SCC of the BSDs.

6. **MALE LATEX CONDOMS**

Valid WHO/UNFPA pre-qualified male latex condom (plain Natural color 49 to 53) in compliance to all standards and specifications of WHO/UNFPA. Provision of valid WHO/UNFPA pre-qualification certification shall be mandatory & non provision of the same shall lead to disqualification of the firm from this bidding condition for the relevant item.

7. **INTRA UTERINE CONTRACEPTIVE DEVICE (IUCD)**

Valid WHO/UNFPA pre-qualified Intra Uterine Device (IUD)-TCu 380A in compliance to all standards and specifications of WHO/UNFPA. Provision of valid WHO/UNFPA pre-qualification certification shall be mandatory & non provision of the same shall lead to disqualification of the firm from this bidding for the relevant item.

8. **IMPLANTS (SINGLE ROD & DOUBLE ROD)**

Valid WHO/UNFPA pre-qualified Implant (Single & Double Rod) in compliance to all standards and specifications of WHO/UNFPA. Provision of valid WHO/UNFPA pre-qualification certification shall be mandatory & non provision of the same shall lead to disqualification of the firm from this bidding for the relevant item /items.

SINGLE ROD:

Etonogestrel (68 mg, single rod)

DOUBLE ROD:

Levonorgestrel (75 mg, double rods)

Technical Evaluation Forms

**TECHNICAL EVALUATION FORM FOR LOCAL MANUFACTURERS OF ORAL
CONTRACEPTIVE PILLS (COC, POP & ECP) & INJECTABLE**

Firm Name: _____ Bid Reference No: _____

Note:

1. All submitted documents/certificates must be attested by the authorized senior executive of the firm.
2. The Procuring Entity reserves the right to verify any document from the issuing authority.
3. Provision of false, misleading, or unverifiable information shall result in disqualification of the bidder.

S#	Product General Information	Marks
1	Ref. No. of item	
2	Generic Name of Item	
3	Dosage Form with Strength	
4	Trade Name	
Technical Evaluation Matrix		
Factory Technical Evaluation Parameters		
Documents Based Factory Score		
5	Valid documents of the Federal Board of Revenue (FBR) showing the total financial turnover of the firm for the last year. Maximum 6 marks shall be awarded in the following manner: Financial turnover of PKR 100 to 500 million - 1 marks. Financial turnover of more than PKR 500 million and upto 1000 million - 2 marks. Financial turnover of more than PKR 1000 million - 3 marks	3
6	v. Valid export certificate from authorized body. (02 Marks). vi. Valid Proof of export by the Manufacturer to SRA countries/WHO listed Authorities (WLA) and other countries not older than two years. (04 Marks) 02 mark for export to SRA countries/WHO listed Authorities (WLA) (one mark per Country) and 2 mark for other countries (one mark per Country).	6
7	Valid ISO 18001/45001 certificate of the facility where the quoted product is manufactured, issued by PNAC accredited body. Online verification link shall be provided	4
8	Valid ISO 14001 certificate of the facility where the quoted product is manufactured, issued by PNAC accredited body. Online verification link shall be provided	4
9	Valid ISO 9001 certificate of the facility where the quoted product is manufactured, issued by PNAC accredited body. Online verification link shall be provided	4
10	Valid accreditation of manufacturing unit or its relevant section by International Body Certificate from US-FDA or WHO listed Authorities (WLA) or other accrediting body from SRA countries	4
11	Valid calibration certificates for equipment / instruments used in the factory for Measuring, weighing, Assay/ Analysis of raw material, in-process material and finished products for the manufacturing of the quoted products. (Valid Calibration Certificates attested by Quality head of the firm).	4
Factory Evaluation Visit Score		
12	Functional Stability Chamber (evaluated at the time of inspection by the concerned Technical committee. Non-availability of Stability Chamber shall lead to disqualification of the firm).	3
13	Adherence to Good Storage practices (GSP) for Raw material, In-process and Finished Goods. (as evaluated at the time of inspection by the concerned Technical Committee). Non adherence to GSP shall lead to disqualification of the firm.	3
14	Adherence to cGMP guidelines, in area / section of the quoted product (s). Non-compliance to cGMP guidelines shall lead to disqualification of the firm).	3
15	Adequate availability of qualified & relevant Human Resource as per the requirements laid down in DRAP regulations. (Certified by the senior executive of the firm & evaluated by concerned Technical Committee at the time of inspection, Non-availability shall lead to disqualification of the firm).	3
16	Availability of Functional and validated HVAC, with all relevant equipment, testing, logs. (As evaluated by the concerned Technical Committee at the time of inspection). Non-availability or non-functionality of the HVAC system and/or testing and/or logs, shall lead to Disqualification of the relevant firm.	3
Total Factory Evaluated Score		44

Product Evaluation Parameters		
Product Technical Parameters		
17	<p>Goods Declaration certificate of imported Active Pharmaceutical Ingredient/s (APIs) of the quoted item/s from Pakistan Customs, coupled with valid airway bill or Bill of Lading for the quoted item/s, not older than 36 months on the cut-off date for submission of bids.</p> <p>In cases where Raw materials are acquired from Local sources valid invoice (s) not older than 36 months shall be considered.</p> <p>In case of purchases through third party importers a valid trail/link/DRAP clearance NOC between the principal manufacturer and the importer firm shall be established with the firm offering the product shall be considered. (Certificate Duly attested by Senior Executive of the firm)</p>	4
18	<p>Certificate of Analysis of Active Pharmaceutical Ingredient/s (APIs) from the Principal Manufacturer as mentioned in the goods declaration (GD) provided in column 17, duly attested by the senior executive of the firm.</p> <p>In case of Non-provision of matching GD the marks for CoA will not be awarded.</p>	4
19	<p>Active Pharmaceutical Ingredient/s (APIs) source accreditation certificate issued by WHO / US-FDA / EMA / MHRA/ TGA/ PMDA/ Swiss Medic or Health Canada or by regulatory authority/body of SRAs/WLA country (ies) coupled with Form-3 (form of undertaking to accompany an application for License to import Drugs).</p> <p>In cases where the validity period is not explicitly mentioned on the accreditation certificate, the certificate shall be considered valid only if it was issued within the last five (05) years from the date of bid submission.</p> <p>In case of Pakistani source of API, valid cGMP certificate from DRAP shall be required.</p>	4
20	<p>Valid Certificate of Analysis of the Type / class of material used for the immediate container of the quoted item/s, as issued by the manufacturer of the material coupled with Invoice/proof of purchase</p> <p>For award of marks, the certificate of analysis must clearly mention:</p> <ol style="list-style-type: none"> 1. Materials e.g., Aluminum Foil, PVC, Capsule Shells, Plastic (HDPE, LDPE) or any other material used for the immediate container of the quoted item complying with US, European, British, Japanese pharmacopoeial standards, or must clearly mention that the material is of a Pharmaceutical grade. 2. Type of Glass material for Liquid ampoules must be USP class 1 (Non-compliance shall lead to disqualification of the quoted product). 	3
21	Stability studies of quoted item/s duly attested by the Q.C incharge of the firm).	4
22	<p>Valid WHO prequalification and / or</p> <p>Valid product registration in SRA/WLA country(ies) and / or</p> <p>Valid free sale certificate issued by regulatory body of any SRA/WLA country(ies)</p> <p>1 mark for each certification, up to a maximum of 03 marks.</p> <p>Online verification link shall be provided</p> <p>Note: Valid Certificates for the same brand shall be provided. Certificate on company's own letter head shall not be acceptable.</p>	3
23	<p>After sale satisfactory performance certificate (verifiable) of the quoted item on letter head from the Population Welfare, Health Departments Pakistan, any other Govt entity of Pakistan not older than 3 years (2022-23, 2023-24, 2024-25 and CFY).</p> <p>with minimum value as under:</p> <ol style="list-style-type: none"> i. For COC Rs.20 million/500,000 Cycles ii. For POP & ECP Rs. 5 million/20,000 Cycles iii. For Injectable Rs.20 million/200,000 vials <p><i>(Supply Order / Purchase Order / Installation reports / Delivery challan will not be considered as satisfactory performance certificate).</i></p> <p>0.5 Marks for each certificate, Maximum Marks for this criterion is 4, In case of non-submission no marks will be awarded</p>	4
Total Product Evaluated Score		26
Total Technical Score (The minimum qualifying technical score shall be 40 out of a total of 70 marks)		70

**TECHNICAL EVALUATION FORM FOR LOCAL MANUFACTURER OF
MEDICAL DEVICES (DISPOSABLE AUTO-DISABLE SYRINGES) FOR
INJECTABLE CONTRACEPTIVES)**

Firm Name: _____ Bid Reference No: _____

Note:

1. All submitted documents/certificates must be attested by the authorized senior executive of the firm.
2. The Procuring Entity reserves the right to verify any document from the issuing authority.
3. Provision of false, misleading, or unverifiable information shall result in disqualification of the bidder.

S#	Product General Information	
1	Ref. No. of item	
2	Generic Name of Item	
3	Trade Name	
4	Size & Gauge of Medical Device	
Annual turnover / Sales Audited balance Sheets		
Technical Evaluation Matrix		
Factory Technical Evaluation Parameters		
Documents Based Factory Score		
5	Valid documents of the Federal Board of Revenue (FBR) showing the total financial turnover of the firm for the last year. Maximum 6 marks shall be awarded in the following manner: Financial turnover of PKR 100 to 500 million - 1 marks. Financial turnover of more than PKR 500 million and upto 1000 million - 2 marks. Financial turnover of more than PKR 1000 million - 3 marks	3
6	i. Valid export certificate from authorized body. (02 Marks). ii. Valid Proof of export by the Manufacturer to SRA countries/WHO listed Authorities (WLA) and other countries not older than two years. (04 Marks) 02 mark for export to SRA countries/WHO listed Authorities (WLA) (one mark per Country) and 2 mark for other countries (one mark per Country).	6
7	Valid ISO 14001 certificate of the facility where the quoted product is manufactured, issued by PNAC accredited body. Online verification link shall be provided.	4
8	Valid ISO 13485 certificate of the facility where the quoted product is manufactured issued by PNAC accredited body. Online verification link shall be provided.	4
9	Valid ISO 9001 certificate of the facility where the quoted product is manufactured, issued by PNAC accredited body. Online verification link shall be provided	4
10	Valid calibration certificates for equipment / instruments used in the factory for Measuring, weighing, raw material, in-process material and finished products for the manufacturing of the quoted products. (Valid Calibration Certificates attested by Quality head of the firm).	5
Factory Evaluation Visit Score		
11	Functional Stability Chamber (evaluated at the time of inspection by the concerned Technical committee. Non-availability of Stability Chamber shall lead to disqualification of the firm).	4
12	Adherence to Good Storage practices (GSP) for Raw material, In-process and Finished Goods. (as evaluated at the time of inspection by the concerned Technical Committee, Non adherence to GSP shall lead to disqualification of the firm.	4
13	Adherence to Current Good Manufacturing Practices (cGMP) Compliance with Medical Device GMP as per DRAP Medical Device Rules, 2017. (to be evaluated by the concerned Technical Committee at the time of inspection, Noncompliance to cGMP shall lead to disqualification of the relevant firm)	4
14	Adequate availability of qualified & relevant Human Resource as per the requirements laid down in DRAP regulations. (Certified by the senior executive of the firm & evaluated by concerned Technical Committee at the time of inspection, Non-availability shall lead to disqualification of the firm).	4
15	Availability of Functional and validated HVAC, with all relevant equipment, testing, logs. (As evaluated by the concerned Technical Committee at the time of inspection). Non-availability or non-functionality of the HVAC system and/or testing and/or logs, shall lead to Disqualification of the relevant section / firm.	5

	Total Factory Evaluated Score	47
Product Evaluation Parameters		
Product Technical Parameters		
16	<p>Goods Declaration certificate of imported Active Pharmaceutical Ingredient/s (APIs) of the quoted item/s from Pakistan Customs, coupled with valid airway bill or Bill of Lading for the quoted item/s, not older than 36 months on the cut-off date for submission of bids.</p> <p>In cases where Raw materials are acquired from Local sources valid invoice (s) not older than 36 months shall be considered.</p> <p>In case of purchases through third party importers a valid trail/link/DRAP clearance NOC between the principal manufacturer and the importer firm shall be established with the firm offering the product shall be considered.</p>	5
17	<p>Certificate of Analysis of Active Pharmaceutical Ingredient/s (APIs) from the Principal Manufacturer as mentioned in the goods declaration (GD) provided in column 15, duly attested by the senior executive of the firm.</p> <p>In case of Non-provision of matching GD the marks for CoA will not be awarded.</p>	5
18	<p>Active Pharmaceutical Ingredient/s (APIs) source accreditation certificate issued by WHO / US-FDA / EMA / MHRA/ TGA/ PMDA/ Swiss Medic or Health Canada or by regulatory authority/body of SRAs/WLA country (ies) coupled with Form-3 (form of undertaking to accompany an application for License to import Drugs).</p> <p>In cases where the validity period is not explicitly mentioned on the accreditation certificate, the certificate shall be considered valid only if it was issued within the last five (05) years from the date of bid submission.</p> <p>In case of Pakistani source of API, valid cGMP certificate from DRAP shall be required.</p>	5
19	<p>Valid WHO prequalification and / or</p> <p>Valid product registration in SRA/WLA country(ies) and / or</p> <p>Valid free sale certificate issued by regulatory body of any SRA/WLA country(ies)</p> <p>1 mark for each certification, up to a maximum of 03 marks.</p> <p>Online verification link shall be provided (copies of relevant certificates duly attested by the senior executive of the firm)</p> <p>Note: Valid Certificates for the same brand shall be provided. Certificate on company's own letter head shall not be acceptable.</p>	3
20	<p>After sale satisfactory performance certificate (verifiable) of the quoted item on letter head from the Population Welfare, Health Departments Pakistan, any other Govt entity of Pakistan not older than 3 years (2022-23, 2023-24, 2024-25 and CFY).</p> <p>with minimum value as Rs 01 million</p> <p><i>(Supply Order / Purchase Order / Installation reports / Delivery challan will not be considered as satisfactory performance certificate).</i></p> <p>0.5 Marks for each certificate, Maximum Marks for this criterion is 5, In case of non-submission no marks will be awarded</p>	5
	Product Evaluated Score	23
	Total Technical Score	70
	(The minimum qualifying technical score shall be 40 out of a total of 70 marks)	

TECHNICAL EVALUATION FORM FOR IMPORTERS
(MALE LATEX CONDOMS, IUCD AND IMPLANTS)

Firm Name: _____ Bid Reference No: _____

Note:

1. All submitted documents/certificates must be attested by the authorized senior executive of the firm.
2. The Procuring Entity reserves the right to verify any document from the issuing authority.
3. Provision of false, misleading, or unverifiable information shall result in disqualification of the bidder.

S.#	Product General Parameter	
1	Ref. No. of item	
2	Generic Name of Item	
3	Trade Name	
4	Size, Gauge, etc. of Device	
Technical Evaluation Matrix		
Principal's and Importers Evaluation Parameters		
Principal Manufacturer Evaluation		
5	Valid documents supported by audited balance sheets showing the total financial turnover of the firm for the last year. Maximum 3 marks shall be awarded in the following manner: Financial turnover of 3 million Dollar/ year - 1 marks. Financial turnover of more than 03 million Dollar/ year upto 05 million Dollar - 2 marks. Financial turnover of more than 05 million Dollar - 3 marks	3
6	Valid Proof of export by the Principal Manufacturer to SRA countries/WHO listed Authorities (WLA) and other countries not older than two years. (Total 06 Marks) Export to SRA countries/WHO listed Authorities (WLA) - 4 Marks (one mark per Country) Export to other countries (one mark per Country).	6
7	Principal Manufacturer after sale satisfactory performance certificate (verifiable) of the quoted item on letter head from the buyer not older than 3 years (2022-23, 2023-24, 2024-25 and CFY). with minimum quantity as under: i. For Male Latex Condoms 10,000,000 pieces ii. For IUCD 150,000 pieces iii. For Implants 5,000 pieces (Supply Order / Purchase Order / Installation reports / Delivery challan will not be considered as satisfactory performance certificate). 01 Marks for each certificate, Maximum Marks for this criterion is 5, In case of non-submission no marks will be awarded	5
8	Valid Proof of manufacturing unit production capacity i.e. 1. 4 times of the total demand of the Procurement = 3 marks & 2. 8 times of the total demand of the Procurement = 6 marks	6
9	Valid ISO 14001 certificate issued by authorized body of the country of origin duly accredited with International Accreditation Forum (IAF) for the country of origin. Online verification Link Shall be provided	4
10	Valid ISO 9001 certificate issued by authorized body of the country of origin duly accredited with International Accreditation Forum (IAF) for the country of origin. Online verification Link Shall be provided	4
11	Valid ISO 13485 certificate issued by authorized body of the country of origin duly accredited with International Accreditation Forum (IAF) for the country of origin (duly attested by senior executive of the firm). Online verification Link Shall be provided	4
12	Valid calibration certificates for equipment / instruments used in the factory for Measuring, weighing, raw material, in-process material and finished products for the manufacturing of the quoted products. (Valid Calibration Certificates attested by Quality head of the firm).	5
Principal Manufacturer Score		37
Importer's Evaluation		
13	Valid documents of the Federal Board of Revenue (FBR) showing the total financial turnover of the firm for the last year. Maximum 3 marks shall be awarded in the following manner: Financial turnover of PKR 100 to 500 million - 1 marks. Financial turnover of more than PKR 500 million and upto 1000 million - 2 marks. Financial turnover of more than PKR 1000 million - 3 marks	3

14	Valid ISO 9001 certificate issued by PNAC accredited body. Online verification link shall be provided.	2
15	Adherence to Good Storage Practices (GSP) for finished goods storage of the quoted item/s. Non adherence to GSP, as evaluated by the concerned Technical Committee at the time of inspection shall lead to Disqualification of the firm.	3
16	Adequate availability of qualified, (Presence of Category-A Pharmacist/s is / are mandatory), & relevant Human Resource. (Certified by the senior executive of the firm & evaluated / confirmed by Technical Committee at the time of inspection as non-compliance to this parameter shall lead to disqualification of the firm).	3
17	Availability of minimum 20% inventory of the total import of the quoted item/s during last one year (2024-25) supported by Import documents. (certificate to the effect duly signed by the senior executive of the firm & evaluated by the concerned designated committee).	2
	Importer's Score	13
	Principal Manufacturer & Importer Score	50
Product Technical Evaluation		
18	Stability Data (Real & Accelerated where required) of the quoted item/s.	4
19	CE mark, Japan Industrial Standards (JIS)/ Japanese Ministry of Health, Labour and Welfare (JMHLW) & US FDA certification of the quoted products, 3 mark for each certification. Certificates on company's own letter heads shall not be acceptable.	9
20	After sale satisfactory performance certificate (verifiable) of the quoted item on letter head from the Population Welfare, Health Departments Pakistan, any other Govt entity of Pakistan not older than 3 years (2022-23, 2023-24, 2024-25 and CFY). with minimum quantity as under: i. For Male Latex Condoms 8,000,000 pieces ii. For IUCD 100,000 pieces iii. For Implants 3,000 pieces <i>(Supply Order / Purchase Order / Installation reports / Delivery challan will not be considered as satisfactory performance certificate).</i> 01 Marks for each certificate, Maximum Marks for this criterion is 7, In case of non-submission no marks will be awarded	7
	Total Product Technical Score	20
	Total Technical Score (The minimum qualifying technical score shall be 40 out of a total of 70 marks)	70

BID EVALUATION CRITERIA

TECHNICALLY QUALIFIED LOWEST EVALUATED BID METHOD

The procurement shall be conducted using the Technically Qualified Lowest Evaluated Bid Method in accordance with KPPRA Rules, 2014. This method involves a two-stage evaluation process, comprising Preliminary Examination Technical Evaluation Scoring (minimum qualifying score) followed by Financial Evaluation based on the Lowest Evaluated Bid among technically responsive bidders.

Concept:

- Preliminary examination of mandatory documents.
- Technical Evaluation using scoring criteria.
- Determination of technically responsive bidders based on minimum qualifying score.
- Only technically responsive bidders shall proceed to financial evaluation.
- Opening of financial proposals of technically responsive bidders only.
- Award of contract to the bidder offering the Lowest Evaluated Price.

Step 1: Preliminary Examination

All bids shall be examined to verify compliance with mandatory requirements as specified in the Bid Cover Sheet (Bid Form-1). Bids failing to meet mandatory requirements shall be declared Non-Responsive, such bids shall not be considered for further evaluation.

The Procuring Agency may seek clarification of documents in accordance with KPPRA Rules, provided that such clarification shall not change the substance of the bid.

Step 2: Technical Evaluation

The Purchase/Technical Committee shall evaluate the Technical aspects of the bids to confirm that all requirements specified in the bidding documents have been met. The Technical Evaluation shall be conducted on a Minimum Qualifying Score basis against the requirements specified in the Technical Evaluation Forms (Section-V) mentioned in the bidding document.

- Bids that do not substantially conform to the Technical Specifications (Section-V) shall be declared Non-Responsive and shall not be considered for further technical evaluation.
- Technical evaluation shall be conducted item-wise, and qualification shall be determined separately for each item.
- **Minimum Qualifying Technical Score:** The minimum qualifying technical score shall be 40 out of a total of 70 marks. Bidders obtaining **40 marks or above** for the respective product category shall be considered Technically Responsive.
- **Technical Evaluation Result:** Responsive/ Non-Responsive
- Only Technically Responsive bidders shall proceed to financial evaluation

Step 3: Financial Evaluation

The Financial proposals of only those bidders who have been declared Technically Responsive shall be opened. Price shall be compared on Delivery Duty Paid (DDP) basis and considering all applicable costs, including taxes, duties, transportation, and incidental services etc. Evaluation shall be conducted item wise. The bid price shall be evaluated to determine the Lowest Evaluated Bid. Arithmetic errors, if any, shall be corrected in accordance with KPPRA Rules.

Example:

Bidder	Bid Price (PKR)	Status
A	15000	Responsive
B	12000	Responsive
C	13000	Responsive
D	-	Non-Responsive (Financial Bid returned unopened)

Among the technically responsive bidders, Bidder B is the Lowest Evaluated Bidder.

Step 4: Award of Contract

The contract shall be awarded to the bidder whose bid has been determined to be substantially responsive to the bidding documents and who has offered the Lowest Evaluated Price, provided that such bidder is determined to be qualified to perform the contract satisfactorily.

Section VI. Sample Forms

S.No.	Description	Page No.
1.	BID FORM-I Bid Cover Sheet	42-50
2.	BID FORM-II Letter of Intension	51
3.	BID FORM-III AFFIDAVIT (<i>on Judicial Stamp Paper</i>)	52
4.	BID FORM-IV Price Schedule format for Financial Bid	53
5.	BID FORM-V INTEGRITY PACT	54
6.	BID FORM-VI CONTRACT AGREEMENT (<i>for successful bidders</i>)	55-59
7.	Check List of Documents Provided	60

BID FORM-1
BID COVER SHEET

Mandatory General Information of Applicant Firm

NOTE: Complete filling of this form along with the provision of all requisite information is mandatory. Missing or not providing any of the requisite information may lead to disqualification of the bidder/s from the bidding competition without any correspondence. Any appeal from bidder/s, for whatsoever reasons, shall not be entertained in such a case.

S. No.	Name of the Bidding Firm (Complete name as per Registration/License)	
1.	Please indicate whether the firm is: i. Manufacturer (National), or ii. Importer	
2.	Please indicate out of the following category/ies, under which the Firm is applying for bidding: i. Oral Contraceptives(COC, POP & ECP) ii. Injectable (DMPA 03 Months) iii. Medical devices including Male Latex Condoms, IUCD, Implants & Syringes	
3.	Please provide names, attested copies of CNICs, valid street addresses in Pakistan, all working landline, mobile phone numbers and valid email address of the following: i. Owner/Proprietor of the Firm; and ii. Managing Director / CEO of the Firm; and iii. Focal person officially made responsible and authorized by the Firm for day to day official correspondence/communication with the procuring agency related in relation to this bidding competition. 2. Please provide clear, legible and visible attested photocopies of all the valid requisite mentioned items)	
4.	Please provide the following valid information regarding applicant Firm and/or authorized agent, where applicable i. Complete street address of the: a. Head Office b. Main warehouse; and ii. Valid & working official Landline Phone and Fax Numbers; and iii. Valid Mobile phone number/s of the Focal Person registered which should be registered on his/her CNIC No. and name; and iv. Valid and functional Email address; and v. Official Website address/es.	
5.	Mandatory bid security as mentioned in BSD for each item i-e Rs. 1,000,000/- per quoted product except Emergency Contraceptive Pills (ECP), Progestogen only Oral contraceptive Pill (POP) & Disposable Syringes for which bid security will be Rs. 100,000/- in the shape of CDR or any other financial instrument permissible under KPPRA Rules in PKR in favor of Additional Secretary, Population Welfare Department Khyber Pakhtunkhwa through any scheduled Bank, is required to be submitted in original in a sealed envelope on or before Technical Bid Opening day and time. A scanned copy of the Bid Security should be uploaded with the Original Technical Bid through EPADS. The bid security must be from the account of the bidder, non-fulfilment of the same shall lead to disqualification of the firm from bidding competition Any ordinary bank account cheques/s shall not be acceptable as bid security.	
6.	Please provide attested copies of the following Tax related valid documents: i. National Tax Number (NTN) registration certificate of the Firm for Income Tax, and ii. Active Tax payer list (Income and Sales Tax)	

	<ul style="list-style-type: none"> iii. Last year Income Tax Return of the Firm; and iv. Sale Tax Registration Certificate of the Firm; and v. Certificate of Professional Tax of the Firm.(<i>where Applicable</i>)
7.	<p>In case of being a Manufacturer, the Firm should provide attested copies of the following documents:</p> <ul style="list-style-type: none"> i. Valid Drugs Manufacturing License issued by the Drugs Regulatory Authority of Pakistan (DRAP) ii. Valid Product Registration Certificate issued by the DRAP for the item/s quoted by the Firm for this bidding competition iii. Valid cGMP certificate issued by DRAP or cGMP inspection report by the DRAP (only quoted products of the Section (s) shall be considered whose GMP Inspection Report is declared satisfactory and/or which are mentioned in the GMP Certificate). Satisfactory inspection report of the area Federal Inspector of Drugs (FID) duly signed by him/her on the original inspection book of the manufacturer. Copies of the cGMP inspection report shall not be considered. Moreover, routine inspections carried out by the FID shall not fulfill this requirement and only the inspections carried out for issuance of cGMP certificate shall be considered (Application of Renewal of cGMP along with copy of the fee challan shall be submitted with the cGMP inspection report and the same shall be verified by the Committee during physical inspection of the firm). Moreover, the mandatory certificates of cGMP, DML and Drug Registration certificate expired during the tendering process i.e., from the date of advertisement and bid submission shall be considered valid subject to the timely application for renewal to the DRAP along with the Bank receipt and acknowledgement receipt. iv. Valid DRAP Approved Price List of the quoted item/s, in accordance with the DRAP Pricing Policy 2018 (Amended)
8.	<p>In case of being Importers, the Firm should provide attested copies of the following documents also:</p> <ul style="list-style-type: none"> i. Valid Medical Devices Sales License for the importer; and ii. Valid Product Registration Certificate issued by the DRAP for the imported item/s quoted by the Firm; and iii. Valid Agency Agreement with the Foreign Principal Manufacturer entity/ies; and iv. Valid cGMP Certificate/quality control certificate/ quality assurance certificate/ Medical Device management certificate of the Principal Manufacturer for the quoted item/s as issued by relevant authority of the country of origin of the quoted imported good/s. v. Valid Free Sale Certificate for the quoted item/s as issued by relevant authority of the country of origin of the quoted imported good/s vi. Valid Price List of the quoted items if applicable. vii. WHO/UNFPA Prequalification certificate (where applicable)
9.	<p>The bidding Firm shall also provide an Affidavit on Judicial Stamp Paper of the value of at least Rs. 200/- or above (Rupees Two Hundred Only or above) for the following undertaking:</p> <ul style="list-style-type: none"> i. I / We have carefully read the whole set of Bid Solicitation Documents for this bidding competition and that I / We have fully understood and agree to all the provisions of ITB, GCC, Bid Data Sheet, SCC terms and conditions, evaluation criteria, mechanism of evaluation & selection of items for which the Firm has applied for competition; and ii. I / We fully understand and agree that the bidding competition for which I / We have applied to enter in, shall be based on Technically Qualified Lowest Evaluated Bid Method; and iii. I / We shall provide to the inspection team/s of expert/s authorized for the purpose by the Population Welfare Department Khyber Pakhtunkhwa; an uninterrupted and free access to all relevant documents, sections of the manufacturing facilities / unit, storage and warehousing facilities as well as any other area relevant, as deemed appropriate by the above mentioned team for their purpose of visit/s; and iv. In case any documents submitted in relation to this bidding competition or any undertaking given by the Firm, if found incorrect or false or misleading or diverting the decision making for the competition, shall be liable to be proceeded for blacklisting for any business with / by the Government of Khyber Pakhtunkhwa, confiscation of bids security and / or any other lawful action as deemed appropriate by the Government of Khyber Pakhtunkhwa as per KPPRA rules. And v. I / We also undertake that submission of any false/bogus/fake/forged/fabricated/tampered document shall lead to disqualification of our firm from this bidding competition as well as to other lawful action/s to be taken by the concerned authorities. And vi. I / We have fully understood that no such documents shall be entertained by the Procuring Agency, which is issued after due date of Bid opening. No new documents shall be accepted after bid opening

	<p>except clarifications sought by the Procuring Agency. And</p> <p>vii.I/ We hereby declare and undertake that the firm will provide full access to the import trail including WEBOC and other ancillary documents of API Sources & medical grade material certifications to the Population Welfare Department Khyber Pakhtunkhwa team during the technical evaluation and in case of award of product(s) in this bidding competition.</p> <p>viii. The undersigned are not blacklisted or facing debarment from any Government, or its organization or project. And</p> <p>ix. I certify and affirm that I have attached /provided all the requisite mandatory documents / information including Bids Security with this Bid and that I fully understand that any document if not provided / missing shall result in the disqualification and declaring my bid as ineligible and thus non-responsive.</p>
10.	<p>Signatures: _____</p> <p>Name: _____</p> <p>CNIC No. _____</p> <p>Designation: _____</p> <p>Address: _____</p>

Form 1.1

Financial Situation

[The following table shall be filled in by the Bidder and for each partner of a Joint Venture / Consortium]

Bidder's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

IFB No. and title: *(insert IFB number)*, Procurement of Contraceptives Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Financial information in (PKR/US\$ equivalent in 000s)	previous <i>[insert number]</i> years, years information <i>[insert in words]</i> (PKR/US\$ equivalent in 000s)				
	Year 1	Year 2	Year 3	Year ...	Year n
Information from Balance Sheet					
Total Assets (TA)					
Total Liabilities (TL)					
Net Worth (NW) ² (TA – TL)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital ³ (CA – CL)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

2. Financial documents

Net worth is the difference between total assets and total liabilities. The **net worth** measures a firm's ability to produce profits over the long run as well as its ability to sustain losses.

Working capital is the difference between current assets and current liabilities, and measures the firm's ability to generate cash in the short term.

The Bidder and its parties shall provide copies of the balance sheets and/or financial statements for *[number]* years pursuant Technical Evaluation Criteria, Sub-factor 2.1. The financial statements shall:

- (a) reflect the financial situation of the Applicant or partner to a JV/Consortium, and not sister or parent companies.
- (b) be audited by a certified chartered accountant.
- (c) be complete, including all notes to the financial statements.
- (d) correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

Attached are copies of financial statements, Income Tax Returns (balance sheets, including all related notes, and income statements) for the *[number]* years required above; and complying with the requirements

Form 1.2

Average Annual Turnover/Sales

[The following table shall be filled in by the Bidder]

Bidder's/Joint Venture Partner's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

IFB No. and title: *[insert IFB number and title]*

Page *[insert page number]* of *[insert total number]* pages

Annual turnover/sales data		
Year	Amount and Currency	PKR/US\$ equivalent
<i>[indicate year]</i>	<i>[insert amount and indicate currency]</i>	<i>[insert amount in PKR/US\$equiv.]</i>
Average Annual Turnover *		

* Average annual turnover calculated as total certified payments received for supplies in progress or completed, divided by the number of years specified at Technical Evaluation Criteria , Sub-Factor 2.2.

Form 1.3

Specific Experience

[The following table shall be filled in for contracts performed by the Bidder. Attach documentary proof with proper reference for the companies / organizations mentioned.]

Bidder's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

IFB No. and title: *[insert IFB number and title]*

Page *[insert page number]* of *[insert total number]* pages

Similar Contract No. <i>[insert number] of [insert number of similar contracts required]</i>	Information		
Contract Identification	<i>[insert contract name and number, if applicable]</i>		
Award date	<i>[insert day, month, year, i. e., _ _ / _ / 201_]</i>		
Completion date	<i>[insert day, month, year, i.e., / - /, 201_]</i>		
Role in Contract			
Total Contract Amount	<i>[insert total contract amount in local currency]</i>		PKR/US\$ <i>[insert total contract amount in PKR/US\$ equivalent]</i>
If partner in a JV/Consortium, or subcontractor, specify participation in total contract amount	<i>[insert a percentage amount]</i>	<i>[insert total contract amount in local currency]</i>	<i>[insert total contract amount in PKR/US\$ equivalent]</i>
Procuring Agency's Name:	<i>[insert full name]</i>		
Address: Telephone/fax number	<i>[indicate street / number / town or city / country]</i>		
E-mail:	<i>[insert telephone/fax numbers, including country and city area codes]</i>		
	<i>[insert e-mail address, if available]</i>		

Form EXP – 1.3 (cont.)

Specific Experience (cont.)

Similar Contract No. <i>[insert number] of [insert number of similar contracts required]</i>	Information
Description of the similarity in accordance with Sub-Factor 3.2 of Qualification Criteria.	
1. Amount	<i>[insert amount in PKR/US\$ in words and in Figures]</i>
2. Products	<i>[insert type and description of product]</i>

Similar Contract No. <i>[insert number] of [insert number of similar contracts required]</i>	Information
Description of the similarity in accordance with Sub-Factor 3.2 of Qualification Criteria:	
1. Amount	<i>[insert amount in PKR/US\$ in words and in Figures]</i>
2. Products	<i>[insert type and description of product]</i>

Similar Contract No. <i>[insert number] of [insert number of similar contracts required]</i>	Information
Description of the similarity in accordance with Sub-Factor 3.2 of Qualification Criteria:	
1. Amount	<i>[insert amount in PKR/US\$ in words and in Figures]</i>
2. Products	<i>[insert type and description of product]</i>

Form EXP – 1.4

Manufacturing Experience & Production Capacity

[The following table shall be filled in for contracts performed by the Bidder. Attach documentary proof with proper reference for the companies / organizations mentioned.]

Bidder's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

IFB No. and title: *[insert IFB number and title]*

Page *[insert page number]* of *[insert total number]* pages

1. Year Established:		
2. Key Personnel: [include name of candidate, position, professional qualifications, and experience]		
Technical	Production	Management
3. Products:		
Brand Name	Generic Name	Batch size
4. Dates, Numbers, and Expiration Dates of Current Licenses and Permits:		
5. Proof of product and facility registrations with purchaser's country regulatory authority and international agencies.		
6. Name of government agency(ies) responsible for inspecting and licensing of facilities in the country of origin of the raw material and or processing of the goods:		
Date of last inspection:		
7. Quality Assurance Certification (Please include a copy of your latest certificate with the Bid):		
8. Production capacity for the requested product: <i>[insert peak and average production capacity over the last three years in units/day or units/month, etc.]</i>		
9. List of names and addresses of sources of raw material used for the requested product.		
10. Proof of raw material product and facility registrations with manufacturer's country regulatory authority and international agencies.		
11. Raw materials tested prior to use:		
12. Presence and characteristics of in-house quality control laboratory		
13. Names and addresses of external quality control laboratories used:		
14. Are all finished products tested and released by quality control prior to release for sale? Yes No If not, why?		
15. Are control tests of the requested product done during production? If so list.		
16. Procedures for dealing with rejected batches:		
17. List tests conducted after production and prior to release of product on market:		
18. List product recalls linked to defects of the requested product during the last 36 months. Include reason and date of recall.		

BID FORM 1.5 Firm's Past Performance.

Name of the Firm:

Bid Reference No:

Date of opening of Bid: _____ 20__

Assessment Period: (As Required in Evaluation

Criteria)

Name of the Procuring Agency/Institution	Purchase Order No.	Description Of Order	Value of Order	Date of Completion	Procuring Agency's ⁵ Certificate
				As per agreement	
				As per agreement	

Bidders may use additional Sheets if required.

⁵ All certificates are to be attached with this form.

BID FORM 2

Letter of Intention

Bid Ref No.

Date of the Opening of Bids

Name of the Contract :{ Add name, e.g, Supply of Dugs and Medicines, etc.}

To: *[Name and address of Procuring Agency]*

Dear Sir/Madam

Having examined the bidding documents, including Addenda Nos. *[insert numbers& Date of individual Addendum]*, the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the Goods under the above-named Contract in full conformity with the said bidding documents and at the rates/unit prices described in the financial bid are not more than the trade price of quoted item/s in the market.

We undertake, if our bid is accepted, to deliver the Goods in accordance with terms and condition of contract agreement.

We agree to abide by this bid, for the Bid Validity Period specified in the Bid Data Sheet and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan.

We, for any part of the contract resulting from this IFB, do not have any conflict of interest as mentioned in bid form 1.

Dated this *[insert: number]* day of *[insert: month]*, *[insert: year]*.

Signed:

In the capacity of *[insert: Title or position]*

Duly authorized to sign this bid for and on behalf of *[insert: name of bidder]*

BID FORM-3

AFFIDAVIT (on Judicial Stamp Paper)

I/We, the undersigned [**Name of the Supplier**] hereby solemnly declare and undertake that:

- 1) I / We have carefully read the whole set of Bid Solicitation Documents for this bidding competition and that I / We have fully understood and agree to all the provisions of ITB, GCC, Bid Data Sheet, SCC terms and conditions, evaluation criteria, mechanism of evaluation & selection of items for which the Firm has applied for competition; and
- 2) I / We fully understand and agree that the bidding competition for which I / We have applied to enter in, shall be based on Technically Qualified Lowest Evaluated Bid Method; and
- 3) I / We shall provide to the inspection team/s of expert/s authorized for the purpose by the Population Welfare Department Khyber Pakhtunkhwa; an uninterrupted and free access to all relevant documents, sections of the manufacturing facilities / unit, storage and warehousing facilities as well as any other area relevant, as deemed appropriate by the above mentioned team for their purpose of visit/s; and
- 4) In case any documents submitted in relation to this bidding competition or any undertaking given by the Firm, if found incorrect or false or misleading or diverting the decision making for the competition, shall be liable to be proceeded for blacklisting for any business with / by the Government of Khyber Pakhtunkhwa, confiscation of bids security and / or any other lawful action as deemed appropriate by the Government of Khyber Pakhtunkhwa as per KPPRA rules. And
- 5) I / We also undertake that submission of any false/bogus/fake/forged/fabricated/tampered document shall lead to disqualification of our firm from this bidding competition as well as to other lawful action/s to be taken by the concerned authorities. And
- 6) I / We have fully understood that no such documents shall be entertained by the Procuring Agency, which is issued after due date of Bid opening. No new documents shall be accepted after bid opening except clarifications sought by the Procuring Agency. And
- 7) I / We hereby declare and undertake that the firm will provide full access to the import trail including WEBOC and other ancillary documents of API Sources & medical grade material certifications to the Population Welfare Department Khyber Pakhtunkhwa team during the technical evaluation and in case of award of product(s) in this bidding competition.
- 8) The undersigned are not blacklisted or facing debarment from any Government, or its organization or project. And
- 9) I certify and affirm that I have attached /provided all the requisite mandatory documents / information including Bids Security with this Bid and that I fully understand that any document if not provided / missing shall result in the disqualification and declaring my bid as ineligible and thus non-responsive.

I / We affirm that the contents of this affidavit are correct to the best of my/our knowledge and belief.

Signatures with stamp

Name: _____

Designation: _____

CNIC No. _____

For Messrs. [**Name of Supplier**]

BID FORM-4

Note: This form is to be submitted in a separate sealed envelope to be kept within the main sealed envelope of the bid.

Price Schedule format for Financial Bid of Procurement of Contraceptives for the FY 2026-27

1. The unit price of each item shall be quoted and submitted in the following format:

S. No.	Serial No. of quoted item in IFB	Generic Name with Strength and Dosage of the quoted item	Trade Name of quoted Item	Trade Price of quoted item (Unit Price)	Rate offered (Unit Price) in Pak. Rupees (Rs.) inclusive of all applicable taxes

BID FORM-5

INTEGRITY PACT (on Judicial Stamp Paper)

Declaration of Fees, Commission and Brokerage Etc. Payable by Suppliers of Drugs/Medicines, Surgical Disposables, Medical Devices & Non Drugs Items for Joint Procurement of Contraceptives

In response to advertisement related to the bidding process / competition regarding Purchase of Contraceptive items for FY 2024-25 for the Directorate General, Population welfare, Khyber Pakhtunkhwa Including Merged Districts of Khyber Pakhtunkhwa I, Mr. / Ms.____s/o, d/o _____ bearing CNIC No._____, and having the Designation of _____ in Messrs. (M/S) [***Name of Supplier***] do hereby solemnly affirm, declare and certify on behalf of M/S [***Name of Supplier***] that:

1. [***Name of Supplier***] has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Khyber Pakhtunkhwa (GoKP) or any administrative subdivision or agency thereof or any other entity owned or controlled by GoKP through any corrupt business practice; and
2. That without limiting the generality of the foregoing, [***Name of Supplier***] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoKP, except that which has been expressly declared pursuant hereto; and
3. That [***Name of Supplier***] has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoKP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty; and
4. That [***Name of Supplier***] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GoKP under any law, contract or other instrument, be voidable at the option of GoKP; and
5. That notwithstanding any rights and remedies exercised by GoKP in this regard, [***Name of Supplier***] agrees to indemnify GoKP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoKP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [name of Supplier] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoKP.

Signatures with stamp

Name: _____

Designation: _____

CNIC No. _____

For Messrs. [*Name of Supplier***]**

Witness No. 1

Witness No. 2

(Signatures, name, father's name, CNIC & address of each Witness)

(BID FORM-6)

CONTRACT AGREEMENT (for successful bidders)

THIS FRAMEWORK AGREEMENT (RATE CONTRACT) is made and agreed today on the ___ day of [Month], 2026 between the Directorate General Population welfare, Khyber Pakhtunkhwa, Government of Khyber Pakhtunkhwa (hereinafter called “the Procuring agency”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part through Mr. _____
Designation _____ CNIC No. _____.

WHERE AS the Procuring Agency has made a bidding competition under the approved Bid Solicitation Documents for the year 2026-27 (hereinafter referred to as the BSDs) approved for the selection and rate contracting of Contraceptives and medical devices, (hereinafter referred to as goods) for actual purchases of the selected and rate contracted goods to be made by the office / officer of the Directorate General, Population Welfare, Khyber Pakhtunkhwa and

WHERE AS the Supplier has won the bidding competition for the following good/goods:

S.No.	Name & Technical Specification of Good	Approved Rate (Rs.)

WHEREAS the Supplier declares that he is, an Manufacturer/ or direct Importer (as the case may be) of the goods for which he has won the bidding competition for supply of the same to the Procuring Agency, as defined in the BSDs, and

WHEREAS both the parties have agreed that the Procuring Agency in the Province shall purchase all, or some, or none of the above mentioned goods, from the Supplier at the sole discretion of the Procuring Agency and laws and matters ancillary to the terms and conditions of the BSDs; and

WHEREAS the Supplier shall supply all the goods ordered by the Procuring Agency to the later in the quantity as mentioned in the supply order to be issued by the Procuring Agency at Central Warehouse and Supplies, Karachi (DDP) within the timeframe as mentioned in clause-20 of this contract agreement;

Now, therefore, both the parties hereby mutually agree to enter into this contract agreement as under:

1. The Supplier agrees to take full responsibility of the validity and implications, that may arise in future, of declaration as submitted by him through an affidavit on judicial stamp paper along with the Bid Form-1 of the BSDs along with his bid; and also that in case of any kind of breach of the said declaration, the Supplier shall be liable to be proceeded against by the concerned Procuring Agency, as the case may be, in accordance with the clauses of this rate contract agreement as well as relevant laws, rules and regulations of the Government of Khyber Pakhtunkhwa, as amended from time to time, to govern the situation/s.
2. The Supplier shall supply the ordered goods to the concerned Procuring Agency exactly at the Central Warehouse and Supplies, Karachi (DDP).
3. The Supplier shall be solely responsible for the safe and appropriate method and mode of transportation, loading and / or unloading and stacking of the supplied items till, and at the time of delivery to the destination address indicated by the concerned Procuring Agency.
4. The Supplier shall be solely responsible for any damage or untoward incident, maintenance of required temperature and protection from light and other environmental conditions as well as other hazards that may possibly or potentially affect the safety, quality and efficacy of the supplied goods till the time of delivery and the consequences arising therefrom, if any.
5. The Supplier shall not claim or charge any transportation, loading / unloading, labour or any other charges, whatsoever, related to or in the name of logistics, accidents, insurance, freight, toll tax, etc.
6. The Supplier shall supply all the goods in full conformity to the specifications as laid down in the BSD.
7. The Procuring Agency shall arrange to obtain randomized sample/s for each item of the supplied goods, if deemed appropriate, as in the SBDs and belonging to the categories of drug/medicine, medical devices through the notified Inspection Committee at the cost of Supplier from the concerned Drug Testing Laboratory for Test / Analysis as provided in the Drugs Act 1976, DRAP Act 2012 and rules frame thereunder as well as provisions of the BSDs. However, in case of IUCD, Condoms and Implants the tests/analysis report will be required for each batch from UNFPA / WHO accredited lab at the cost of supplier, further subject to the

condition/s that:

- a. The supplied goods declared in contravention to any provision of the Drugs Act 1976, DRAP Act 2012 and rules framed thereunder, shall be replaced by the Supplier at his sole risk and cost and at no cost to the concerned Procuring Agency, within 07 days from the date of intimation to the Supplier and / or his focal person, as nominated by the Supplier in the Bid Form-1 of his bid submitted under the SBDs, at such place/s as the Purchasing Agency may direct in accordance with clause-2 of this contract agreement.
- b. In case of IUCD, Condoms and Implants if the concerned Procuring Agency consider appropriate to re-send random batch/s of IUCD, Condoms and Implants to UNFPA / WHO accredited lab at the cost of supplier for verification confirming the quality of the commodities.
- c. The concerned Procuring Agency shall arrange to obtain sample/s of the replaced goods as in clause-7 (a) above, for the purpose of Test / Analysis as provided in the Drugs Act 1976, DRAP Act 2012 and rules frame thereunder.
- d. In case of non-supply or delayed supply or partial supply of replacement items, as in clause-7 (a) above, the Supplier shall be liable for imposition of penalty/ies as provided in clause-20 of this contract agreement.
- e. All the contravened stock of goods, as in clause-7(a) above, if seized by the authorities or Drug Inspector concerned, shall be the case property under the provisions contained in the Drugs Act, 1976 and the rules framed thereunder.
- f. The supplier shall be responsible to make arrangements for appropriate storage and the matters ancillary to the safe custody of the seized case property as in clause-7(d) above at his sole risk, cost and responsibility with no claim, whatsoever, from the concerned Purchasing Agency, and / or the Drug Inspector, and / or Procuring Agency.
- g. In case the destruction of the seized stock, as in clause-7(d),(e) above, is required to be undertaken under the applicable laws and rules, all the costs involved in the execution of the decision and destruction, whatsoever, shall be solely borne by the supplier without any claim of any nature, whatsoever, from the concerned Procuring Agency or Drug Inspector or Procuring Agency.
- h. Any of the item/s, as in clause-7 above, if initially declared to be in contravention with the provision/s of Drugs Act 1976, but later on declared as of standard quality by the concerned Appellate Drugs Testing Laboratory, shall be returned to the supplier by the concerned Drug Inspector in a lawful manner.
8. Supplier shall supply to the concerned Procuring Agency, the freshly manufactured goods having maximum possible long expiry dates with the minimum remaining shelf life of at least 65% in case of imported goods and at least 80% in case of locally manufactured goods within Pakistan.
9. In case of taking any action contravening to any provision/s of the applicable law/s and rules, the Supplier shall render himself liable to such lawful action/s as deemed appropriate and taken against him under any or all the applicable law/s, rule/s of the Government of Khyber Pakhtunkhwa, terms and conditions of theSBDs and the clauses of this contract agreement.
10. The concerned Procuring Agency shall take legal / lawful action against the Supplier regarding non-supply, short supply, substituted supply, delayed supply or any other unlawful action / shortcoming, on the part of Supplier, pertaining to the Drugs Act 1976 and / or the execution of this contract agreement.
11. The concerned Procuring Agency shall take lawful / legal action against the Supplier in accordance with the clauses of this contract agreement as well as relevant and applicable laws, rules and regulations of theGovernment of Khyber Pakhtunkhwa, as amended from time to time, to govern suchlike situation/s, which may, inter alia, include but not limited to blacklisting, forfeiture of earnest money and performanceguarantee, if any.
12. The Supplier agrees to the following conditions related to packing, packaging and labelling of the goods to be supplied to Purchasing Agencies under this contract agreement:
The successful bidder shall supply the Contraceptives with below mentioned special packing with Logo of the Government of Khyber Pakhtunkhwa.

Minimum Packing Requirement for Contraceptive Items				
Name of Items	Immediate container	Pack	Inner carton If any	Outer bigger carton
Male Latex Condom	Green	Green	Commercial With KP Government Logo and Wording/Insignia as specified below	Commercial With KP Government Logo and Wording/Insignia as specified below
IUCD	Commercial	Green		
Implant (Single & Double Rod)	Commercial	Commercial		
Auto Disposable Syringe	Commercial	Commercial		
POP	Commercial	Commercial		
ECP	Commercial	Commercial		

Note: The following wording/insignia shall be printed in bold letters both in Urdu & English in indelible ink on each carton, pack, blister, vial / ampoule, foil and immediate container etc

“NOT FOR SALE”

“Population Welfare Department”

“Govt. of Khyber Pakhtunkhwa”

- a. The labels shall comply with all the requirements as laid down under the Drugs Labelling and Packing Rules 1986. The strip / blister shall clearly indicate expiry date of the same medicine in a clear and legible manner.
- b. The goods shall be packed and transported to the concerned Procuring Agency in accordance with the provisions contained in the Standard Bidding Documents.
13. The concerned Procuring Agency or its representative shall have the right to inspect the manufacturing facility, premises, warehouse/s, godown/s, laboratories etc. at any time during the financial year 2025-27 and/or till the execution of supply orders given under this contract agreement by the concerned Procuring Agency of the Province. If anything found in contravention of cGMP, clauses of Drug Act 1976 and/or this Contract Agreement the concerned Procuring Agency shall have the sole right and authority to take any lawful action as deemed appropriate, against the Supplier which may include, but not limited to cancellation of supply order/ orders given to the Supplier by the Purchasing Agency as well as imposition of penalties, forfeiture of supplied stock, forfeiture of performance guarantee and /or earnest money as the case may be, stoppage and/or recovery of payment made to the supplier as well as taking any other lawful action.
14. The Supplier agrees that the approved price of all individual good of this contract agreement, as quoted by him in the financial bid, shall remain valid till and up to 30th June 2027.
15. The Supplier shall provide legal and valid warranty to the Purchasing Agency for all the goods supplied under this contract agreement, which fall under the provisions of Drugs Act 1976, DRAP Act 2012 and the rules framed thereunder, on prescribed Form-2A in accordance with the mechanism prescribed for the purpose.
16. For Non-Drug Items, the Supplier shall provide appropriate warranty to the Purchasing Agency in accordance with Special Conditions of Contract of the SBDs for this bidding competition, for each item supplied in response to supply orders.
17. In case the Supplier had been awarded marks during the technical evaluation for Active Pharmaceutical Ingredients (API) source accreditation for Drugs / Medicines, and for medical grade material certification for medical devices & Non-Drug Items, and for Pharmaceutical grade certification for immediate containers of Drugs/medicines shall warranty the supply of all such goods with the same certified quality, material and specification/s to the Purchasing Agency throughout the validity period of this contract agreement.
18. Bill for payment in triplicate along with all other relevant and required documents shall be submitted by the Supplier to the concerned Procuring Agency immediately after completion of supply of ordered stock. The Supplier shall be bound to pay all sorts of government taxes, duties and stamp duties, imposed earlier or during the financial year by the Government of Pakistan and / or by the Provincial Government of Khyber Pakhtunkhwa or any other tax levied at the concerned port on any supplied / purchased item.
19. In case of situation related to Force Majeure, the Supplier may immediately without delay inform the concerned Procuring Agency in writing about the situation along with solid proof of the situation through the fastest, lawful and available means of communication, but not through the electronic mail, and request the Procuring Agency for the grant of extension in the supply period.
 - a. The Procuring Agency, in case of being fully satisfied with the genuineness of situation arising from the claimed Force Majeure by the Supplier, may extend the period of supply of goods as the situation demands. The term "Force Majeure" as employed herein shall mean acts of God, strikes, lockout or other industrial disturbances, acts of public enemy, wars, blockades, insurrection, riots, epidemics, landslides, earthquakes, storms, lightning, floods, washouts, civil disturbances, explosions and any other similar events, not within the control of either Party and which by the exercise of due diligence neither Party is able to overcome. If either Party is temporarily unable by reason of Force Majeure to meet any of its obligations under the Agreement, and if such Party gives to the other Party written notice, of the event within fifteen (15) days after its occurrence, such obligations of the Party, as it is unable to perform by reason of the event, shall be suspended for as long as the inability continues. Neither Party shall be liable to the other Party for loss or damage sustained by such other Party arising from any event referred to as Force Majeure or delays arising from such event.
 - b. The Procuring Agency shall, in no case, be responsible or held responsible for any complications in making payments to Supplier that may arise from the closure of financial year, and / or lapse, and / or surrender of public funds, vis-à-vis, the standard and normal public sector financial management laws, rules, regulations, procedures and practices governing the Procuring Agency.
 - c. After the expiry of extended period as in clause-19(a), the supply order shall stand cancelled to the extent of non-supplied goods and the performance security, as specified in the BSDs shall be forfeited in favor of the concerned Procuring Agency.
20. The Supplier agrees that the supply of the ordered goods under this agreement shall be completed by the

Supplier within Ninety (90) days for local manufacturers and one hundred and twenty (120) days for imported items after the issuance of supply order/s from the Purchasing Agency (counting of days start from Supply order issuance date), except in situation/s covered under clause-19 above regarding Force Majeure. In case of delay in supplies reaching to the Purchasing Agency, the following penalties shall be imposed by the Purchasing Agency upon the Supplier: In case the Supplier fails to make deliveries as per purchase order and within the time frame as stipulated in the Schedule of Requirement, proceedings shall be initiated against the defaulter which may result into forfeiture of the performance guarantee and blacklisting of the supplier.

In case of delay in delivery of goods beyond the periods specified in the Schedule of Requirements and subsequent purchase order, a penalty @ 0.067% per day of the cost of late delivered supply shall be imposed upon the Supplier to the extent of 30 days (after delivery period) and @ 0.080% per day for further delay subject to 10% of the contract cost. In case of further inordinate delay, the matter will be dealt by Procuring Entity in compliance to KPPRA act/rules.

In order for the penalty to take effect, the counting of days to start from expiry of delivery period. Purchase order/s will be shaped accordingly as per the foregoing.

In case of delay in supply beyond the timeline specified in 20, the supply order issued by the concerned Procuring Agency shall stand cancelled to the extent of non-supplied items and in such a case, the Procuring Agency shall have the right, duty and authority to impose any or all of the below mentioned penalties; that is

- i. Forfeiting the bids security and / or performance guarantee of the Supplier as related to this contract agreement; and / or
- ii. Immediately debaring the Supplier from future participation and business for at least next three (03) calendar years with the Government of Khyber Pakhtunkhwa through concerned Procuring Agency, as defined in the SBDs.
- iii. Initiating the process for and recommending for permanent blacklisting of the Supplier with the concerned Procuring Agencies.

21. No variation, modification, or amendment of this Contract shall be valid unless it is made in writing and duly signed by the authorized representatives of both the Procuring Agency and the Supplier.

Any such amendment shall form an integral part of the Contract and shall be subject to the provisions of the Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Act, 2012 and Rules, 2014. No amendment shall be made that:

- Materially alters the scope of procurement;
- Results in a substantial change in the original terms and conditions of the Contract;
- Undermines the principles of transparency, fairness, and competition;
- Is inconsistent with applicable laws, rules, or regulatory requirements.

Amendments, where required, may include but are not limited to:

- Extension of contract duration;
- Minor changes in delivery schedule;
- Administrative or procedural adjustments.

22. The Procuring Agency may terminate the Contract, in whole or in part, by a written notice of thirty (30) days to the Supplier, if the Supplier:

1. Fails to deliver any or all of the goods within the time period(s) specified in the Contract or any extension thereof;
2. Fails to perform any other obligation(s) under the Contract;
3. Supplies goods that are defective, substandard, or not in conformity with the approved technical specifications;
4. Fails to replace rejected or defective goods within the stipulated time;
5. The Agreement shall terminate when, pursuant to the provisions hereof, the Services have been completed and full and final payment has been made.

23. Notwithstanding any rights, duties and / or remedial measures and / or managerial actions taken and / or to be taken and / or any powers exercised and / or to be exercised by the Procuring Agency and / or Purchasing Officer/s with regard to the execution of this contract agreement, the Supplier agrees to indemnify all of them for any loss or damage incurred or inflicted upon by them in individual or official capacity upon the Supplier whether through any of their actions and / or practices and / or otherwise.

24. The Supplier further agrees to pay compensation to the Government of Khyber Pakhtunkhwa of an amount equivalent to ten times the sum of any commission, gratification, bribe or kickback and / or finder's fee given by the Supplier for the purpose of obtaining and / or inducing the procurement of any contract, right, interest, privilege or other obligation/s or benefit/s in whatsoever form, from the Procuring Agency or any of the Purchasing Agencies.

25. The Procuring Agency, and the Supplier shall make every effort to resolve amicably by direct negotiation any disagreement or dispute arising between them under or in connection with the contract / supplies. However, despite such negotiation if the Procuring Agency & Supplier have been unable to resolve amicably

a contract dispute, their grievance will be proceeded according to Khyber Pakhtunkhwa Public Procurement Grievance Redressal Rules, 2017.

Director General, Population Welfare, Khyber Pakhtunkhwa (Signed & Stamp)	For and on behalf of Manufacturers/Importer
WITNESS NO. 1 Signature: Name: Designation: Address: CNIC No.	WITNESS NO. 2 Signature: Name: Father's Name: Address: CNIC No.

CHECK LIST OF DOCUMENTS PROVIDED

S #	Description	Documents Attached	
		Yes	No
1.	Receipt of the bidding document Purchase		
2.	Name of the signatory of the firm with CNIC copy		
3.	Bid security attached with the Financial bid (in original) & Photocopy in Technical Bid		
4.	Name & pack size of the Product offered are clearly mentioned in the technical bid.		
5.	Drug Registration bearing latest price of the contraceptive enclosed (specific/quoted items)		
6.	Undertaking on judicial stamp paper regarding potency of the contraceptive and fit for human use/consumption.		
7.	Undertaking on judicial stamp paper that the firm participating in the tender has not been black listed/suspended the license by any Government/Institution/organization etc.		
8.	Undertaking on judicial stamp paper that no violation of child labor in the firm		
9.	For repacking item the bidder has enclosed the valid License/Excise license & relevant documents etc.		
10.	For imported drugs / Products Certificate of analysis from country of origin.		
11.	For imported drugs/products Free Sale Certificate from country of origin		
12.	WHO/UNFPA Valid Pre-Qualification Certificate (for Imported Item)		
13.	Valid WHO/UNFPA Pre Qualified Labs (for Imported Item)		